

March 5, 2014
Municipal Building
121 Evergreen Road
New Egypt, NJ 08533

The Workshop Session of the meeting of the Plumsted Township Committee was called to order by Mayor Leutwyler.

STATEMENT: "This meeting is being held in compliance with the Open Public Meetings Act. It was presented for publication in the Asbury Park Press, Trenton Times, Tri-Town News and posted on the bulletin board."

THOSE OFFICIALS PRESENT WERE:

COMMITTEEMAN TROTTA COMMITTEEMAN WYSONG MAYOR LEUTWYLER
COMMITTEEMAN MARINARI ADMINISTRATOR DANCER CLERK HENDRICKSON
ATTORNEY FORAN

Deputy Mayor Sorchik was in attendance via telephone.

Mayor Leutwyler explained that the Committee would be doing the public hearing on the Fire Budget. He said the Fire Budget was voted down and also noted that this had nothing to do with the Referendum about purchasing the property next to the Firehouse. This public hearing is strictly on the 2014 Fire Budget.

Mayor Leutwyler explained there was a subcommittee meeting between the Township Committee and representatives from the Fire Commission to discuss the budget. The public hearing was opened regarding the Fire Budget. He asked anyone who was interested in commenting to come forward with their name and address for the record.

Resident Vernon Dancer of Archertown Road said that it was hard to comment on the budget, which was not heard yet. It was noted that not everyone has access to computers.

Resident Irv Carter of Long Swamp Road said he read in the paper that there was only going to be a small percentage for the taxpayers. His question or understanding was which may be wrong, that the Fire Department covers to Burlington Path Road and they wanted to raise our taxes and wondered if we were getting anything from Upper Freehold, Monmouth County. Mayor Leutwyler mentioned mutual aid, but Mr. Carter said mutual aid is one thing.

Aaron Heller, Fire Commissioner and former Fire Chief, said they are not covering up to Burlington Path Road, they are not paid to do that. Upper Freehold has that contract with Hope Fire Company in Allentown. They go there on structure fire calls and on bad accidents simply as mutual aid. Mr. Heller said this used to be done but ended back in the early 1990s. They went to a 911 system, they stopped paying us and New Egypt stopped responding to everything.

Mr. Carter also had another question; he said he read that the Fire Department had responded to 600 calls this past year, which he was told it was 424 calls. He asked how many structure fires were involved in this, which had to be minor; how many of these were accidents where the Fire Department responded when they weren't requested to do this. He said this was all money coming from the taxpayers. Mr. Heller said the Fire Department does not respond if they are not requested. Mr. Carter asked where we have 400 cases where the Fire Department has to respond during the year. Mr. Heller said he could look at the records and explained that they are on line. He said every call is on line and the numbers for the year are on line and every month they post how many incidents they responded to. Mr. Heller said they don't respond to things that we are dispatched to.

Mr. Carter felt that 300 to 400 was an awful lot to be dispatched to in one year. Mr. Heller said it was not, he said this number was actually lower this year because we didn't have the storms. The prior two years, with Sandy and Irene their numbers were higher. Mr. Carter said Mr. Heller could count the numbers any way you want, but in his opinion, the Fire Department is holding this town hostage. Every time they want something, they raise their budget and the Township Committee lowers it down a little, but they get everything. Instead of having this budget audited by private industry to see where this money is spent specifically. Mr. Heller explained that an independent auditor audited it.

Vic Seidman, Fire Commissioner, said when he became a Commissioner, one of the things he took control of two years ago was making sure every single thing was listed on the website including calls, budgets, audits, etc. because a lot of people don't know. Mr. Carter said maybe his thoughts were wrong, but maybe the Township Committee should take this budget, look it over, and see instead of adding to where it could be cut down more. He said, another point was

regarding eleven paid counting First Aid. The salaries are \$800,000, which come to about \$70,000.00 to \$80,000.00 a person. This comes to a lot more than money than most people are making and this is for a Fire Department that used to be voluntary. Now, this Fire Department wants to be bigger than most of the places around, they want paid firemen and everything given to them and yet this is still a small community. It puts a burden on every person in this town, including the firemen. They want more and more all of the time.

Mr. Seidman said with all due respect, it was for the town. It is there to respond and be there when someone has a heart attack. Mr. Carter said he was not talking about First Aid, he was talking Fire Department, which he was informed it combined. He was told that when the Township Committee stopped funding the First Aid Squad, both the First Aid and Township Committee came to the Fire Department and said it was time to put this together, can it be done. That was what happened, the Fire Department did not ask for the First Aid Squad; they needed our help and the Fire Department stepped up. Mr. Heller said that is where there is a disconnect and was not sure where he received the information. Mr. Carter said he could be wrong with a lot of this information and said he could not prove it. Mr. Seidman said their budget had gone down 5%. Mr. Carter asked for the total salaries, which was explained to him that there were a lot of part timers who were involved. It was explained that the part timers are paid to cover shifts because there were insufficient volunteers to cover the shifts necessary to provide protection. Mr. Carter said the Township Committee should take a hard look at what they want before they incur the taxpayers for more money.

Mayor Leutwyler said, for the record, the Committee does look at the budget. The subcommittees of both the Township Committee and Fire Commission met and questions were asked to find out where the money was going and where things could or could not be cut.

Resident Susan Wright of Story Street said her question was regarding N.J.S.A. 5:31-2.4, which is the budget for the Township. She asked that it be explained if we vote for something and it is either passed or doesn't pass, why can it be rehashed under this law. Mayor Leutwyler said this was the way the law was written. If the Fire District budget fails, it comes to the Township Committee. The subcommittee from the Township Committee and Fire District meet to see if any cuts could be made or if there is an excessive increase or not and also look at whether or not by cutting it, would they still be able to cover the calls. He said he thought that some people do not understand they have to pay people per diem because volunteers are not available. She questioned if it had anything to do with the 2% CAP. He said it doesn't really right now, although in looking at their budget it is within the 2% CAP Law.

Resident Luisa Erich-Carr of 12 Holmes Road said she has been out of commission because she had a knee replacement on November 7, 2013. She had a question for the Fire District. She asked Vic Seidman if he had the number of calls on the website but not the details. He said they were but she did not remember seeing them. It was explained that only certain information is allowed on the website due to HIPPA laws. They explained that it gives categories of structure fires, car accidents responded to, the reason and the type of call. She said last year a tanker was lost responding to a call in Upper Freehold, which has been replaced. She asked if Upper Freehold should have paid for that tanker. Mr. Heller said they did not go out of the area to help, we do go out of the area when there is a request. We are not their first call, Hope Fire Company is their first response company and New Egypt is the second response. He said when we wreck a truck it is our responsibility, not their responsibility. She asked if the call was canceled because there was no urgency. She was told there was structure fire.

Luisa said when it was put in the paper the salaries were \$825,000 to \$850,000 with eleven full time employees. She said you should label so many full time and so many part timers. She said people don't see that detail with respect to full time, part time and benefits.

She had another question. She said there was \$160,000 that they could have used to buy that building, so why isn't that money given back to the taxpayers. It was explained that it was officially set up for fire protection in non-hydrant areas, which came from developers. She said some of that money has been used because if she counted the number of homes built, it was more than \$160,000. Mr. Heller said the amount was wrong because it goes by the major subdivisions and after the first five homes, it is \$10,000. He also believed that after a dozen homes after that same subdivision, it is another \$10,000. He said the only money that was pulled from that was to replace the tanker in an attempt to not raise taxes by buying a \$400,000 new tanker, \$115,000 was taken for a used tanker. She said she looked at the Township records and according to some of those homes that were built; there was actually a \$10,000 contribution to the Fire District. She has the paperwork.

She said to Mr. Carter, if he was interested, she would meet him later and show how to get an OPRA request and request everything that the Township, the Municipal and the Fire District has to offer and they have to open up everything you want.

Mayor Leutwyler asked for any further comments from the public. There was none.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN TROTTA, THE PUBLIC HEARING WAS CLOSED ON THE FIRE BUDGET. ROLL CALL VOTE: ALL AYES

Mayor Leutwyler asked if the Township Committee had any questions for the Fire District.

Committeeman Wysong had a couple of questions just for clarification. He said the Committee has all of the information the Fire District give us line by line, everything that was brought up at the public hearing. The Committee looks over it line by line and scrutinizes it very closely. He said he saw a \$41,000 increase in salary and wages and asked if was because of contractual issues. Mr. Siedman said there were a couple of contractual issues and also because they had to take over 24-hour EMS Services because of the lack of volunteers. So now to cover the town 24/7 seven days a week, the payroll had to go up in order to replace volunteers with paid part time employees. Committeeman Wysong asked about other expenses, which went down under Operations and Maintenance and it was explained that was fire hydrant service, fire suppression services, material and supplies, uniforms and personal equipment, repairs on trucks and equipment, whatever it takes to operate the Fire Department. Committeeman Wysong said Salaries and Fringe Benefits from his calculations went up \$48,620, which he said was explained satisfactorily.

Committeeman Wysong said for his own information, he asked if full time employees are members of the volunteer fire department also and do they volunteer at all. It was explained that they do not volunteer because of the Garcia Laws, they cannot volunteer, but many of them started out as volunteers and still hold their membership as life members or whatever their position was. They can no longer be an active volunteer. Committeeman Wysong said that when looking at the overtime costs, which are pretty significant, and said if they were volunteers why couldn't they volunteer instead of taking some of that overtime. He was told they legally can't and even they wanted to take it as comp time or something of that nature, the Fire Department would have to compensate them. Mr. Heller said another thing they came across with overtime was that a lot of it will correlate to storms and also on the ambulance, it correlates to calls that are received late in the day. If an ambulance call is received at 5:30 PM and their shift ends at 6 PM, it is going to result in overtime because of transportation to and from the hospital.

Mayor Leutwyler said with respect to overtime due to the storms, Mr. Heller stated that they apply for as much assistance or aid as they can to help recoup those costs.

Committeeman Wysong also noted that the EMS Revenue Anticipated Revenue is up \$51,000. Mr. Heller said they have gone after the non-payments from the insurance companies for out of town, not Plumsted residents. It was explained that this would probably level off.

Committeeman Wysong said he wanted to make a comment and not about the budget itself. He said he follows social media, reads the newspaper and see editorials and comments by people on social media and in the press. He said he sees innuendos and statements pointing the finger at this Township Committee. He said those are unfounded accusations and unfounded comments made and he felt whoever was making them, and maybe some in this room, that it is strictly in his view, very childish.

Committeeman Trotta wanted to make a comment regarding salaries. He said last year's budget supported how many full time and part time employees and how many for this budget as well. He was told that there were 13 full time employees, which had not changed from this year to last year. Part time employees fluctuate depending on what was needed, the per diem list changes. It was explained that there were approximately 30 on the list, some may work one or two days a year and some may work 25 times, it depends on their availability. Committeeman Trotta then asked about the hours, how has that changed in the last year because EMS used more there. The hours were increased in 2014 for overtime for EMS per diem hours. That was probably somewhat over budget in 2013 because of the storms. There were 4,000 hours per diems for EMS services budgeted.

Mayor Leutwyler said he met with representatives from the Volunteer EMTs and said that at this point they are having a very hard time filling spots. They are going through a rough patch; they are hoping to get more volunteers. It is hard for EMTs as there are training hours required in keeping up their certification after the initial certification. It was also noted that a Command Vehicle was being sold.

Mayor Leutwyler said the Committee would be taking a five-minute recess to discuss and make a decision.

The Committee returned from recess.

Mayor Leutwyler said the Committee has given this a lot of discussion and there are a lot of good points on both sides. Fortunately, from what the Committee has seen, now with the lack of volunteerism, the Fire District was within the 2% CAP Levy Law and did not see anywhere to cut their budget. At this point, the budget will be left the way it is. Committeeman Wysong said he appreciates the Fire District willingness to give up \$2,000 of their surplus, but that would not make any kind of a dent at all. He said he went through the budget line by line in detail and agrees with the Mayor there was no room to cut in the current situation. He said he was in favor of leaving the budget stand as it was presented to the taxpayers. He did not feel that the 200+ people that came out to vote is not representative of the entire Township, which always seems to be that way. When it falls back on the Township Committee and himself personally, we have to make the tough decisions we need to do what we think is best for the taxpayer and the Fire District which is why he came to that conclusion.

Committeeman Trotta said he knew the last few years have been extremely tough for everybody. He said he has not had a raise since September 2008. He understands what people are saying when they say they need money, but to cut a minuscule amount out of the budget because there is nothing there to cut is worthless, it is not going to save anything on the tax dollar. He understands people voted it down, but he did not think anything could be cut.

Committeeman Marinari said last year we sat here with a similar discussion and the Fire District has done a great job by bringing their cost down; thank god, there have not been any hurricanes either. He said last year that they have to try to be a little bit more informative to the public. He did not see how much more they could be, but by seeing the questions, that some people may still not be able to understand totally what budget means and what is within that budget. He said he has worked with many budgets for 20+ years in this Township and knew budgets are very hard to deal with. They came within 2% and he said whatever is said the group of individuals here and those out there is protecting our community, children, houses, and people in accidents. He was glad to hear that we were going out to try to and get some money back from nonpayment of nonresidents. He was in agreement that is where we should be. He has no need to try to get \$2,000 back. His only comment again was if there was any way to be more informative maybe that would help in some way.

Deputy Mayor Sorchik said in regard to the budget, he concurred with what everybody else has said. He did want to express another issue that came up earlier which he understood it. It was the concept of mutual aid and going elsewhere and responding. The foundation in our State of Emergency Response is that we have a mutual aid plans and it allows townships to have the capability and provide resources and assistance to other communities. These are first responders and first responders are not going to stand by when other entities need that help. They are trained for it and are experts in the field. Being a police officer for 27 years, he knows exactly where they are coming from. No one will standby and not help when help is needed. He understood that was a concern but other communities help us when we need it and it is something that happens. He said we would love to have the capability of being isolated but that is not the case. The First Responders are not going to sit down and not help when it is needed.

Mayor Leutwyler said he knew there were people at the meeting who were disappointed but felt we were doing what was best for the community. He said we have to have a Fire District that is able to respond to calls and will have to agree to disagree.

The hearing for the Fire Budget was closed. Official Action will be taken with a draft resolution at the regular meeting. The budget will stand as presented.

Attorney Foran read Resolution No. 2014-121.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN TROTTA, RESOLUTION NO. 2014-121, A RESOLUTION OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CONVENING OF AN EXECUTIVE SESSION IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

Mayor Leutwyler called the Regular Session of the meeting to order with the Flag Salute. Mayor Leutwyler introduced the professionals at the dais.

PRESENTATIONS:

Mayor Leutwyler said it was great to have this many talented young people in attendance. The first presentation is a proclamation for Read Across America. Librarian Rachel Dohn introduced the following children Ava Kuey, Emily Nemeth, Aniela Adamski, Miranda Ring, Carter Kuey and Matthew Adamski. Mayor Leutwyler said it was great to see that the Library

promotes reading and thanked Rachel and the children. He said that he is at the Library every second Tuesday of every month for Meet the Mayor and sees all of the programs that go on.

Committeeman Marinari read the Proclamation for Read Across America and presented it to Librarian Rachel Dohn. The children also received certificates for their participation.

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN TROTTA PROCLAIMING MARCH 3, 2014 AS READ ACROSS AMERICA DAY. ROLL CALL VOTE: ALL AYES.

Mayor Leutwyler asked Ralph Bitter, former Chairman of the Plumsted Township Environmental Commission, to come forward to accept a Certificate of Recognition for being a member of the Environmental Commission for 23 years and Chairman for 21 years. Business Administrator Dancer as former Mayor wanted to say a few words and also as Assemblyman had a Legislative Citation. Mr. Dancer said 24 years ago, back in 1990, the Township did not have an Environmental Committee, let alone an Environmental Commission. So in 1990, the Committee decided to form an Environmental Committee. Ralph applied and with his experience in the DEP and his interest with the environment and a natural to go on the Environmental Committee. He said he emphasizes the Committee because in the State Statutes there is a provision for a Commission. Ralph reached out to Ron and mentioned the State Statutes regarding a Commission, which has certain statutory powers. The Township looked into to it and said yes.

It would be to the benefit of Plumsted Township and our residents and to our environment if an Environmental Commission was established and that under the statutes a local ordinance would have the authority to review every single application that came before the Planning Board and Zoning Board any type of development. Under the statute that application would be forwarded to the Environmental Commission for their review before any official action was taken. They would then contact the developer. The professional advisory capacity that they have provided to this Township; there were great members. We still do because we have the Township today and the Environmental Commission reviewed every single application for development in this Township. The preservation of some 45 farms, preservation of more than 3,000 acres to a large extent came from an Environmental Commission to the Township Committee years ago to preserve the land and have it sensibly developed.

Another thing was when it went from a Committee to a Commission; the Statute provided that on the Land Use Board or Planning Board that there would be a member of the Environmental Commission that sits on the Planning/Land Use Board. Until this very day, there is a representative that sits on the Planning/Land Use Board and they provide direct input and a vote on every single development application in the Township. He said on behalf of Governor Chris Christie, the New Jersey State Legislature and the 12th Legislative District, he presented Ralph with the NJ Senate and Assembly Commendation. As a long time friend, he thanked him for the years he chaired the Commission; and more importantly, for what he has done as a volunteer of many countless hours and time going out to sites and helping making the Township what it is today in preserving that rural character. Ron as Assemblyman presented Ralph with the Senate and Assembly Commendation for his great work on behalf of Plumsted Township.

Mr. Bitter wanted to say how truly and deeply he appreciated the honor and wanted to mention that the crown jewel of all that was accomplished over the years was the preservation program and the establishment of conservation areas and the continued acquisition of open space with the guidance and cooperation of the Township Committee and the Land Use Board. He acknowledged and thanked all of the present and past Environmental Commissioners for their work and dedication and in particular two folks who left all too soon, the past Commissioner and Land Use Board Chairman Glenn Pulvermuller and past Commissioner Karen Riley, noted author on the Pinelands. With their drive they gave along with all of the others it brought us where we are today. He hoped the spirit and dedication continues on to the next generation.

Mr. Bitter said if you want to talk about professional credentials, knowledge, book learning, and things like that, you need two things to be a good environmental commissioner, interest and dedication. You can learn on the job and you acquire the experience on the job, you just need to be there and want to be there.

Mayor Leutwyler said the next presentation was for Certificates of Recognition for New Egypt Pop Warner Dance and Cheer National Champions and asked Jennifer Kasoff, Commissioner of Cheer and Dance to come forward and assist with presenting the certificates. She said two teams made it to the Nationals in Florida; the Pee Wee Cheer that took 1st Place. This was their first time going to Florida, which was a huge accomplishment for them to come home as National Champions. The Jr. Midget Dance Team took 2nd Place. Both teams had worked hard all year. The Dance and Cheer has been participating in Nationals since 2003 and she said that as Commissioner she wanted to let everyone know how proud she was of the Township for making it there year after year and always coming back with awards.

The following children received certificates for 1st Place for Pee Wee Cheer from the Township Committee: Alexis Bennett, Gabrielle Biesiada, Justine DeWolf, Camryn Douglass, Alyssa Downey, Mya Evans, Kennedy Gibbs, Nazae Harris, Susan Mandeville, Charlotte Miller, Nya Mingo, Natalie Newkirk, Madison Nixon, Alexxis Ortega, Jessica Peroni, Sara Shenesky, Alexia Thompson, Instructors Ashley Carroll, Nicole Clyde, Jillian Agostinacchio, Melany Langhurst and Coaches Shelly Peroni, Gina Shenesky and Jen Downey.

The following children were issued certificates for 2nd Place Jr. Midget Dance from the Township Committee: Faith Caruso, Morgan Collier, Madison Comisky, Hanna Downs, Samantha Glowzinski, Grace Hooker, Kailie Kincs, Audrey Lavin, Macy Madia, Hailey McHendry, Maggie Moffat, Jessica Shoblock, Mary Frances Stanley, Amanda Tenzer, Hailey Tipton, Eleni Toto, Haley Williams, Instructors Brenna Williams, Trisha Daly and Coaches Robin Williams, Yvette Comisky and Laura Madia and Commissioner Jennifer Kasoff.

Assemblyman Dancer also presented the teams with a Senate and General Assembly Commendation from the NJ Legislature and the 12th Legislative District for their 1st Place National Championship and the Jr. Midget Dance for their 2nd Place National Championship.

Mayor Leutwyler wanted to thank the Coaches and Instructors as they did a good job and commended them on taking two groups like this to Florida.

Mayor Leutwyler had one more Certificate of Appointment for the Senior Outreach Services Program. He asked George Lee, President of the Senior Outreach Services to come forward to accept a Certificate of Appointment to Nadia Bodkin as a volunteer to the SOS. He said the SOS has a lot of activities for Seniors and if anyone had older members in their family, they were welcome to join them.

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY COMMITTEEMAN MARINARI, RESOLUTION NO. 2014-134, A RESOLUTION OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING A MEMBER TO THE SENIOR OUTREACH SERVICES (SOS) PROGRAM. ROLL CALL VOTE: ALL AYES

Mayor Leutwyler called a five-minute recess. The Committee returned from recess.

Committeeman Wysong, liaison to the SOS, had the following information for the Month of February for Transportation Services: Drove 387 Miles; delivered 15 rides, 10 for medical 1 for grocery shopping and 4 for personal. There were 7 different riders and 7 different drivers for a total of 929 miles as of March 5th.

ORDINANCES: Second Reading and Public Hearing

Mayor Leutwyler opened the public hearing on Ordinance No. 2014-01. He said the purpose of this ordinance is to provide authorization for the Township Committee to appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriation in either of the next two succeeding years. He asked for any public comment; there was none.

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY DEPUTY MAYOR SORCHIK, THE PUBLIC HEARING ON ORDINANCE NO. 2014-01 – AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A.40A:4-45.14) WAS CLOSED. ROLL CALL VOTE: ALL AYES

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN TROTTA, ORDINANCE NO. 2014-01 WAS ADOPTED ON SECOND AND FINAL READING. ROLL CALL VOTE: ALL AYES

Mayor Leutwyler opened the public hearing on Ordinance No. 2014-02. He said the purpose of this ordinance is to authorize an amendment of the lease of Block 1, Lot 71 by the New Egypt Volunteer First Aid Squad to remove from the premises subject to the lease an approximately 3600 square foot portion which shall be utilized to develop a wireless telecommunications facility. He asked for any public comment; there was none.

ON MOTION COMMITTEEMAN TROTTA, SECONDED BY DEPUTY MAYOR SORCHIK, THE PUBLIC HEARING ON ORDINANCE NO. 2014-02 – AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AN AMENDMENT OF THE LEASE OF LOT 71, BLOCK 1, BY THE NEW EGYPT VOLUNTEER FIRST AID SQUAD WAS CLOSED. ROLL CALL VOTE: ALL AYES

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN TROTTA, ORDINANCE NO. 2014-02 WAS ADOPTED ON SECOND AND FINAL READING. ROLL CALL VOTE: ALL AYES

ORDINANCES: Introduction

Mayor Leutwyler said Ordinance No. 2014-03 was an ordinance to clarify the fee for resale inspections.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN WYSONG, ORDINANCE NO. 2014-03, AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 6, OF THE MUNICIPAL CODE OF THE TOWNSHIP OF PLUMSTED, ENTITLED "BUILDING AND HOUSING SECTION 6-4(3)" WAS INTRODUCED. ROLL CALL VOTE: ALL AYES

The aforementioned ordinance will have a second reading and public hearing on April 2, 2014 Township Committee Meeting.

Business Administrator Dancer said based on the discussions of the Township Committee at the Public Hearing, Resolution No. 2014-137 establishes the amount to be raised by taxation for the Plumsted Township Board of Fire Commissioners, Fire District No. 1 Budget. With the body of the resolution it would be memorialized that budget remains unchanged \$1,978,898.00 and the Tax Levy will remain unchanged \$1,556,758.00. By title and reading into the record the aforementioned amounts, the budget will remain as presented.

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN TROTTA, RESOLUTION NO. 2014-137, A RESOLUTION OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING THE AMOUNT TO BE RAISED BY TAXATION FOR THE PLUMSTED TOWNSHIP BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT NO. 1 BUDGET WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

RESOLUTIONS:

THE FOLLOWING RESOLUTIONS ON A CONSENT AGENDA ARE CONSIDERED ROUTINE AND SHALL BE ENACTED BY ONE MOTION. SHOULD ANY MEMBER OF THE TOWNSHIP COMMITTEE SEEK SEPARATE DISCUSSION OF ANY ITEM, THAT ITEM SHALL BE REMOVED AND DISCUSSED SEPARATELY. THE FOLLOWING RESOLUTIONS WILL BE VOTED ON IN ONE VOTE:

RESOLUTION NO. 2014-122 – ACCEPTING THE QUOTE OF RST LAWN CARE, LLC TO PROVIDE GROUNDS SERVICES TO PUBLIC LANDS WITHIN THE TOWNSHIP OF PLUMSTED

RESOLUTION NO. 2014-123 – AUTHORIZING CANCELLATION OF BLANKET PURCHASE ORDER, AS RECOMMENDED BY THE CHIEF FINANCIAL OFFICER

RESOLUTION NO. 2014-124 – APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY SAFE AND SECURE COMMUNITIES GRANT PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY

RESOLUTION NO. 2014-125 – AUTHORIZING THE MAYOR TO EXECUTE THE YEAR 2014 STATE OF NEW JERSEY SAFE AND SECURE COMMUNITIES GRANT PROGRAM APPLICATION AUTHORIZATION AGREEMENT AND GENERAL CONDITIONS

RESOLUTION NO. 2014-126 – AUTHORIZING THE REFUND OF A HOUSING RESALE INSPECTION FEE TO CARMEN AND CARRIE CANNIZZARO (BLOCK 61, LOT 5)

RESOLUTION NO. 2014-127 – AUTHORIZING A TRANSFER OF APPROPRIATIONS IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A.40A:4-59

RESOLUTION NO. 2014-128 – AUTHORIZING A TRANSFER OF APPROPRIATIONS IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A.40A:4-59

RESOLUTION NO. 2014-129 – AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE THE SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF PLUMSTED AND THE TOWNSHIP OF CHESTERFIELD FOR THE SHARING OF THE COST OF ON-LINE FIRE CODES

RESOLUTION NO. 2014-130 – AUTHORIZING AN ADDITIONAL 90 DAY APPOINTMENT OF KEVIN F. SCHMALZ, SR. AS AN ACTING PART-TIME PLUMBING SUBCODE OFFICIAL AND PLUMBING INSPECTOR

RESOLUTION NO. 2014-132 – TO CANCEL TAXES DUE TO EXEMPT STATUS FOR 2014

RESOLUTION NO. 2014-133 – TO CANCEL TAXES DUE TO DELETIONS, EXEMPTIONS AND REASSIGNMENTS

RESOLUTION NO. 2014-135 – AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN AMAZING AMUSEMENTS & ENTERTAINMENT, INC. AND PLUMSTED TOWNSHIP'S MAIN STREET NEW EGYPT

RESOLUTION NO. 2014-136 – AUTHORIZING THE ISSUANCE OF CHECKS FOR THE REDEMPTION OF TAX SALE CERTIFICATES

The following resolution was removed from the consent the agenda and will be presented at the next Township Committee Meeting:

RESOLUTION NO. 2014-131 – AUTHORIZING MUNICIPAL ENDORSEMENT FOR THE OCEAN COUNTY NATURAL LANDS PRESERVATION PROGRAM (BLOCK 79, LOT 8.07 – 58 WOODRUFF ROAD)

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY COMMITTEEMAN MARINARI, THE AFOREMENTIONED RESOLUTIONS READ BY TITLE ON THE CONSENT AGENDA WERE ADOPTED AS AMENDED. ROLL CALL VOTE: ALL AYES

MOTION TO CONSIDER:

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN TROTTA, THE FOLLOWING RAFFLES LICENSES WERE APPROVED: RAFFLES LICENSE NO. 2014-11 – FOR AN OFF PREMISE MERCHANDISE FOR NEW EGYPT RECREATION BASEBALL, INC.; RAFFLES LICENSE NO. 2014-12 FOR AN ON PREMISE 50/50 FOR NEW EGYPT RECREATION BASEBALL, INC.; AND RAFFLES LICENSE NO. 2014-13 FOR AN OFF PREMISE 50/50 FOR NEW EGYPT RECREATION BASEBALL, INC. ROLL CALL VOTE: ALL AYES

REPORTS OF DEPARTMENTS AND PROFESSIONALS:

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY COMMITTEEMAN MARINARI, THE MARCH 5, 2014 BILL LIST WAS APPROVED AS AMENDED. ROLL CALL VOTE: ALL AYES.

REPORTS SUBMITTED FOR COMMITTEE REVIEW:

CONSTRUCTION REPORT – JANUARY, 2014; TAX COLLECTORS REPORT – NOVEMBER, 2013; DECEMBER, 2013 and JANUARY, 2014; FINANCE REPORTS – Revenue Summary by Month – January, 2014; Abbreviated Summary Budget Account Status – January, 2014

OTHER BUSINESS:

Business Administrator Dancer had a couple of discussion items. One was about the mailboxes and the timing regarding the introduction of an ordinance with the recommended fees. Committeeman Wysong questioned how the requests for damaged mailboxes were verified due to the snowplows. In the past, there have not been many, but the issue seemed to be when we had the heavy wet snow. Mayor Leutwyler was in contact with the contractor who said he would try to alleviate this in the future.

Business Administrator Dancer asked the Committee to consider a policy for part-time hourly employees about completing their time sheets when the office is closed all day or for a delayed opening due to snow. Administrator Dancer felt that someone who has made arrangements to come in to work and the building is closed that they should be paid and asked the rest of the Committee for their comments. Committeeman Trotta agreed stating if his wife's company closes, they are paid regardless if they are full or part time. Committeeman Wysong questioned how many employees, which he was told there were two and he was in favor of paying them. Committeeman Marinari said this was a rarity and this was a way of showing the Committee's appreciation for what they do when they are here. Deputy Mayor Sorchik also agreed. Administrator Dancer said a decision needed to be made administratively. There should be a

classification with respect to essential and nonessential employees. This will be looked into and something would be done at the next meeting.

Business Administrator Dancer said CFO Madden has placed a few updates, which are bolded, for the last budget workshop meeting in their mailboxes. She will be putting the actual budget documents together for introduction on March 13th.

He noted confirmation was received for revenues for the Municipal Alliance for \$32,585.00 and another for the Recycling Grant for \$251.30 which was the extent of the revisions. He said after the budget is introduced, there will be a resolution for the School Deferred Tax to balance the budget. Regarding appropriations, there is a \$2,550.00 increase in Municipal Clerk's salaries and wages. At this point, that money is in the budget to provide to increase Jennifer Witham's salary in 2014, in the event there is State Approval and Township Committee Approval. Also there was another increase in Financial Administration for monthly payroll processing for ADP which is not picked by the banks any longer. There was another minor increase for \$1,100.00 in the Health Benefit waiver for a police officer who was opting out of the health benefits, which was discussed by the Committee.

Regarding the Police Department, there was one clarification, which was not a decrease in Police Salaries, it is the School Resource Officer amount was going outside CAP. Regarding Settlements and Adjustments, under Salaries and Wages, there is a line item for \$26,000, which is an increase of \$3,250. This is an estimate of 2% for Police and all other Township employees. State approval is required but CFO Madden has put this in as a possible adjustment. Regarding Municipal Court, the venue and format may change, but there is an increase in Other Expenses, the \$1,600 a month the Township pays to Lakehurst for could be under Salary and Wages because we don't pay Salary and Wage because it is paid by Lakehurst. That increase represents the \$1,600 a month for Lakehurst because we don't know where we would be going the rest of the year. This could be adjusted after introduction once the Committee knows a little more of what we will be doing with the Court. Regarding the \$75,000 for the School Resource Officer; it was increased by \$5,000 over last year, which is in the budget. He noted that the Municipal Alliance did receive the additional grant and the 25% Cash Match portion required is there.

He noted that when the Auditor does the final calculation for Reserves for Uncollected Taxes, it is a formula driven number and there could be an adjustment. The last item was that the Township was in receipt of a proposal for the First Aid Building for two phases for structural engineering purposes by Remney Engineering Associates in an amount of \$5,000.00. They wanted to increase the budget by \$5,000.00 to take care of the structural engineering study the Township Committee would need. Mayor Leutwyler said he and Deputy Mayor Sorchik were notified of a few cracks in the building and the First Aid was concerned about structural damage. Mr. Remney wanted to do some ground borings to make sure the ground the building is setting on is not sinking. He felt this was a good investment to make sure the building is safe.

Administrator Dancer noted that dates would need to be looked into for the introduction and public hearing on the budget.

Mayor Leutwyler asked if there was any old or new business from the Committee.

Committeeman Marinari said he tried reaching out to John Neyenhouse several times regarding Sustainable New Jersey Committee with no response. He said at this point, it was his recommendation that this be put on hold until May 1st and we look at it again, so there will not be any Sustainable New Jersey Meetings for the next two months.

Committeeman Wysong said he was glad Ron Tabor was in attendance because in speaking to him regarding the Landscaping Contract, it was being moved up because of a tournament scheduled for March 21st. Mr. Tabor thought there was a good possibility of the tournament being canceled due to the weather.

Mayor Leutwyler said he had one more presentation for Attorney Steve Foran who was retiring. He has been the Township's Attorney since September of 1992. Mayor Leutwyler said he enjoyed the working relationship with the Township Committee and mentioned a couple of experiences. He asked Mr. Foran to come to the dais as the Township Committee wanted to recognize for his many years of service as Township Attorney. Mr. Foran thanked the Committee for the opportunity to serve Plumsted Township all of these years and said it was a privilege. He said he enjoyed it and it was the best part of his job. He said there were a lot of fine people to work with and Dorothy and the other employees were good to work with and very cooperative. Municipal Clerk Hendrickson said she would miss him. Committeeman Wysong said whoever the Firm sends over will have big shoes to fill. Mr. Foran said it will be different and everyone will survive. Committeeman Trotta said this will be different from your first meeting where you were invited to Wawa for coffee; the Committee invited him to the Conference Room for cake and coffee.

Mayor Leutwyler opened the meeting for public comment. There was none.

A resident questioned the ordinance regarding the mailboxes and said he didn't think a lot of residents knew about it. It was explained that the fee for a damaged mailbox and post is \$24.00. The Committee was going to research the possibility of increasing the fees for posts and mailboxes. There was also discussion regarding the possibility of having an inspection done before the snowplowing season to check on mailboxes that were already damaged.

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY COMMITTEEMAN WYSONG
THE MEETING WAS ADJOURNED. ROLL CALL VOTE: ALL AYES.

Respectfully submitted,

Dorothy J. Hendrickson, RMC
Municipal Clerk