

February 5, 2014
Municipal Building
121 Evergreen Road
New Egypt, NJ 08533

The Workshop Session of the meeting of the Plumsted Township Committee was called to order by Mayor Leutwyler.

STATEMENT: "This meeting is being held in compliance with the Open Public Meetings Act. It was presented for publication in the Asbury Park Press, Trenton Times, Tri-Town News and posted on the bulletin board."

THOSE OFFICIALS PRESENT WERE:

COMMITTEEMAN TROTTA
ADMINISTRATOR DANCER

COMMITTEEMAN WYSONG
ATTORNEY FORAN

MAYOR LEUTWYLER
CLERK HENDRICKSON

Deputy Mayor Sorchik and Committeeman Marinari was absent. CFO June Madden was in attendance via telephone.

Mayor Leutwyler said the Committee had an important presentation and read part of a letter that was sent to them from Captain Jodi Byrne: At 1900 hours on Tuesday, December 3, 2013, the Plumsted Township Fire District EMS Division was dispatched to a residence in the New Egypt Section of Plumsted Township for an unconscious male. At 1903 hours the crew consisting of Firefighters EMT Matthew Jacob, Steven Pratt along with Captain Jodi Byrne to find a 53-year old male on the basement floor next to his exercise equipment. The patient's daughter had initiated chest compressions upon finding him unresponsive, pulse less and not breathing. Also assisting at the scene were Plumsted Police Officers Jared England and Ryan Nani. The crew took over the resuscitative effort from the patient's family applied AED. The crew performed CPR and was able to shock the patient with the AED. At 1918 hours, the patient regained pulse but was still not breathing. The crew continued to assist the patient's breathing with rescue breaths. At 1920 hours, the crew was able to rendezvous with Virtua Paramedic Unit 36. The patient was subsequently transported to Lourdes Medical Center.

Since that time, the patient has been discharged home and is on the road to recovery. Mayor Leutwyler said this was nice to see as he knows this patient and he is here tonight. He said the Committee wanted to take this opportunity to honor some of the people who joined in this lifesaving event. Mayor Leutwyler asked the Captain Jodi Byrne and EMT's Matthew Jacob and Steven Pratt along with Police Officers Jared England and Ryan Nani to come to the dais. Business Administrator Dancer as Assemblyman presented a Joint Legislative Resolution from the 12th Legislative District to the five honorees. The Township Committee also presented these individuals with Certificates of Recognition for saving a life on December 3, 2013. Scott Cammerano thanked everyone for their dedication and the time they take to train and commit to do this type of thing. He said he would not be here if it wasn't for them and thanked them all.

Mayor Leutwyler introduced Vic Siedman, Chairman of the Fire Commission, who wanted to say a few words. He said on behalf of the Plumsted Township Fire District, he wanted to say how proud he was of all of individuals that responded on this call. He said this is what they strive for each and every time they have this type of a call. This was the best result any of them could ever ask for. The award they received was nothing like the reward of saving the life and returning a patient to a life of normalcy. He said "great job", this is what we train for.

Scott's wife Suzanne thanked everyone from the bottom of her heart and said her family will never forget. Scott is standing here today because of what was done in their home that day. She said it was all a blur that evening but she would be thankful to all of them for the rest of her life.

Chief Petrecca said it nice to see the unity between the EMS, Police and Fire. He said he knew Scott before he came to Plumsted.

Mayor Leutwyler said the Committee would be taking a short recess. The Committee returned from recess.

Mayor Leutwyler called the Regular Workshop Session back to order. CFO Madden was on the telephone to brief the Committee on the budget. She briefly discussed the amount, which was needed from Deferred School Taxes to cover the deficit, which is about \$500,000.00 for 2014.

Under Revenues, June Madden posted what was actually received for 2013 and what was the actual excess or deficit. She said she increased the Uniform Construction Code for 2014 to \$131,155.00. She listed on the last page the Excess Revenues, MRNA and everything else that has been calculated as of now and the Fund Balance is approximately \$230,000.00.

Administrator Dancer questioned the 2014 Garden State Trust Fund revenue amount of \$5,099. She explained that in 2012 the Township received the 2013 allotment and then it is deferred for anticipation in the next year's budget. She said the Township did not receive 2014 allotment in 2013 as it was awaiting the Governor's decision. It is hoped that when the Governor gives his budget address on February 25th, the Township will receive confirmation that for 2014 \$5,099.00 can be anticipated. She also noted that the amount had stayed the same the last two years but it has been gradually decreasing.

Madden also explained that in Section D of Miscellaneous Revenues regarding Reserve for the SRO PFRS Pension amount of \$2,055.46, the School has started to pay the employer's portion of the Police and Firemen's Pension for one of the School Resource Officers who is now a member of the Pension System. The other School Resource Officer is not a member yet. She said she would continue to bill the School on a quarterly basis for the employer portion of that pension. She said in 2013, the Township received that amount but did not put it on the budget side and explained why. She would like to wait until next year, which will be a full year for the one School Resource Officer and a partial for the other one. She would like to use that money to offset the 2015 PFRS payment, which she indicated would be a help for the budget.

Administrator Dancer wanted clarification on the Revenue. He said if \$150,000.00 was estimated as generated as results of operation to go into the 2014 Budget right now, the deficit is \$498,236.79. The Committee will need to firm up a number for the Annual Financial Statement for the use of School Deferred Taxes to bridge the deficit to balance the budget. If the Committee tonight decides on approximately \$500,000.00 for Deferred School Taxes, should this be increased by the amount in the resolution that the Committee has on the agenda for the Municipal Drug Alliance Grant? In the budget, we have \$1,968.00 as a Cash Match. In the resolution for the Municipal Drug Alliance Grant, the Cash Match has been increased to \$6,178.75 according to what is being submitted. CFO Madden explained that this grant went from a Calendar Year to a Fiscal Year and when this was done, the Township had to match \$1,968.00, which is in the budget. Apparently they now want the Committee to certify to the 2014/2015 Fiscal Year Grant which requires another match. She did not know about it until today. She said that will have to look into the required 25% match.

Administrator Dancer said he wanted to clarify that he believed we were at the 2% maximum calculation for the amount of taxes we can raise according to the worksheet from the State. He said there was no other area to get revenue because we are at the maximum of tax cap so we would have to increase the use of School Deferred Taxes by another \$6,200.00. He said in order to get the Annual Financial Statement filed by February 10th, the Committee would have to consider that increase for School Deferred Tax so the Annual Financial Statement could be finalized.

Madden said the Fee Accountant said if the Committee did not feel comfortable changing the Deferred School Tax at this meeting, they can wait since the Deferred School Tax Resolution can be done up until the introduction of the budget. She said if the Committee wanted to wait, she would go ahead with the Annual Financial Statement with the Deferred Taxes the way they were and then she would have to file a revised set of documents before the budget is submitted with the new amount of School Deferred Taxes. After discussion by the Committee, it was decided to wait and then make the final adjustment. She also recommended waiting on the Municipal Drug Alliance Grant until she had a chance to look at how much the 25% match is in dollars. Adoption of the Municipal Alliance Grant Resolution is subject to the CFO's review.

CFO Madden continued reviewing the Budget document. Under Police Salaries and Wages, she has not had a chance to go through it again. She wanted to fine tune it as she has a couple of concerns. January's overtime is \$9,195.00, which multiplied out by twelve months is way more than is budgeted. Last year it was about \$2,300.00 for that same time period. It has never been that high. The highest overtime month was in December, last year, which was \$5,300.00. She needs to know why it was so high in January and if she fine tuned the Police Salary and Wages there are a lot of unknowns there. The contract is up and she knew the steps as they are now. Also, the Holiday Pay was approximately \$5,500.00 as opposed to last year which was \$5,200.00. She was very concerned about the overtime. Chief Petrecca said that with respect to overtime, because of Corporal Zack's retirement, shift coverage was required. Also there were multiple criminal investigations that led to arrests which required overtime for surveillance, search warrants on homes and transportation to County jail. He said with the new hire, some of this should be eliminated. Mayor Leutwyler said the overtime needs to be reduced but understood that a lot of good work is being done by the officers.

Emergency Management Budget: This was raised \$500.00 to \$2,650.00 at the last budget workshop.

Landscaping Contract: The request for quotes went out and she hoped the amount would stay within the \$36,000.00 threshold.

Sustainable New Jersey: \$500.00 was inserted in the 2014 Budget.

Utilities – Electric was lowered to \$28,000.00, which is down a total of \$4,000.00; Telephone/Cable/Internet was increased to \$3,100.00; Streetlighting was left at \$62,000.00.

CFO Madden noted that when she did the Levy Cap Calculation, there are two levy caps. There is an Appropriation Cap and a Levy Cap. The Levy Cap is on the total amount to be raised by taxes. The 1977 Appropriation Cap is on everything inside of Cap and because of doing the Cap Ordinance, there has been some money that has been banked that can be used, but we are still over by about \$1,000.00. She didn't want to cut anything tonight because she wanted to go through the police salaries and wages to see if she can tighten that up first.

Uniform Construction Code: Mr. Riccardi is working on a shared service agreement with Chesterfield Township, which would lower his expenses to \$10,200.00.

Safe and Secure Grant: She called and this amount has not been confirmed yet and hoped by the time the budget was introduced there will be confirmation. If not, the amount will be removed. She said this substantially helps the police budget with salaries and wages.

Municipal Drug Alliance Grant: The cash match amount of \$1,968.00 (January to June 2014) for Municipal Alliance Grant will need to be adjusted to add \$6,178.75 (July 2014 to June 2015). CFO Madden said she would have to verify that amount.

Committeeman Trotta questioned what the plug number would be for the Reserve For Uncollected Taxes, which she explained that it would be done just before the budget was introduced. It is something the Fee Accountant does.

CFO Madden then explained the 2013 reserve balances for capital improvements plus transfers and the proposed amount for the 2014 Budget.

Administrator Dancer asked Committeeman Trotta if the \$20,000.00 for the bleachers was sufficient. CFO Madden had quotes which Committeeman Trotta had not seen the quotes yet. She also suggested that no money be spent for these until the budget has been introduced and they are sure they are going with this budget.

CFO Madden then explained the Open Space Trust Fund. She said she fine-tuned this again. The revenue amounts did not change, but the dollar amount on the expense side increased under salary and wages to \$69,300.00 and acquisition of farmland to \$2,500.00. Recreation utilities \$14,560.24 was a plug number; the extra money that wasn't used was the amount plugged in there.

She also noted there were notes with the money that was borrowed to pay off Ordinance 2002-02 and the payback schedule for money for the playground.

Committeeman Wysong said due to the number of significant weather events, we didn't know what was down the pike. CFO Madden said the Governor declared a State of Emergency for today and the 21st of January. She received notification from the State that anything spent on the January 21st event would be allowed to be placed outside Cap. On the bill list is Vernon Dancer's bill for 2013. She has not received other bills but would call him to bring them in because she had no idea what they are. She said she encumbered \$40,000.00 in the Current Fund and \$8,000.00 Snow Removal Trust for 2014. She said she received salt bills from Upper Freehold Township for just over \$3,000.00.

Committeeman Wysong wanted to know how we bill the Snow Removal Trust and if we can use monies leftover from 2013, which she explained and said yes this was done last year.

CFO Madden reviewed the Budget Analysis: she said this was a general idea as to where we were and bolded the changes from last analysis.

Revenues: Expected Increases for 2014: Amount to be Raised by Taxes \$79,104.00; Construction Fees \$17,000.00; Police Tow Yard Fees \$19,000.00. Expected Decreases for 2014: Anticipated Surplus* -\$314,585.00 *Deficit after applying anticipated surplus. She noted that this went down a little from last time. She said the Projected Revenues for 2014 were \$2,941,000.00. She said this was a very general overview.

Appropriations: Nothing changed with an increase or decrease. The School Courtesy Bussing in the amount of \$72,000.00 was included. She said the Projected Deficit for 2014 was \$498,660.00.

She listed the Anticipated Surplus that she calculated so far which totaled \$229,979.17. She is waiting for the taxes that were collected and overage from that because of the accelerated tax sale.

She gave an update for the 2013 Revenue as of 12/31/13: Construction Fees anticipated \$96,000.00, total received \$113,230.00; Rental Inspection Fees anticipated \$13,000.00, total received \$17,925.00; Police Tow Yard Storage Fees anticipated \$15,000.00, total received \$34,202.00; Municipal Court Fees anticipated \$71,500.00, total received \$57,202.16 and Interest on Deposits anticipated \$8,000.00, total received \$3,164.97. She also showed the update for the 2013 Police Budget as of 12/31/13: Overtime was budgeted at \$20,000.00; the amount spent was \$35,087.64. Holiday time was budgeted at \$15,000.00 and the amount spent was \$22,349.78.

She said the deficit was about \$500,000.00 and by waiting to defer school taxes, maybe it can be a little more fine tuned and be reduced some. She said she can file the Annual Financial Statement based on the deferred school taxes as they now exist, with the Committee's approval.

She apologized for not being in attendance because she would have liked to have been there for Officer Zack to congratulate him on his many years of service, but did not want to take the chance due to the weather.

Attorney Foran read Resolution No. 2014-97.

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY COMMITTEEMAN WYSONG, RESOLUTION NO. 2014-97, A RESOLUTION OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CONVENING OF AN EXECUTIVE SESSION IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

Mayor Leutwyler said the Committee would be returning to Executive Session after completing the Regular Session as they had more discussion. The Committee would be returning to Open Session if anyone wished to stay.

The Regular Session of the meeting was called to order by Mayor Leutwyler and asked the Boy Scouts to help lead with the Flag Salute. Mayor Leutwyler introduced the professionals at the dais.

PRESENTATIONS:

Mayor Leutwyler said the Committee had Certificates of Appreciation for volunteers who helped as elves for the Christmas Tree Lighting Program with Santa. These young people helped decorate the Community Christmas Tree in front of the Municipal Building, organize lines for pictures with Santa and helped with the Gingerbread House contest. The following children received certificates: Gracie Roveda, Caleb Evans, Alicia Harris, Madison Roveda, Eleni Toto, Courtney Soden and Kara Jonsson. Madison Lofgren and Nik Chamberlain were unable to attend.

Mayor Leutwyler said the next presentation was bittersweet. Police Officer/Corporal Robert Zack retired from the Plumsted Township Police Department after 22 years of service. Mayor Leutwyler said the Committee and residents would miss his dedication to Plumsted Township. He was not only thanking him as Mayor but also as a husband and father. Mayor Leutwyler asked Chief Petrecca and Officer Zack to come forward. Chief Petrecca thanked him for his service. The Committee presented him with a Certificate of Recognition for over 19 years of dedicated service to the Plumsted Township Police Department and residents of Plumsted Township. Municipal Clerk Dorothy Hendrickson presented him with a clock from the Mayor, Township Committee, several employees and the Business Administrator.

Corporal Earl Meroney presented him with a plaque stating "with great honor and recognition for his loyal and dedicated service to the people of Plumsted Township, years of service from May 1994 to February 2014. He was a fire arms instructor, involved in criminal investigations, Megan's law, in charge of domestic violence and an evidence officer. This was from the members of the PBA 390, the Chief and Police Department. Rob thanked everyone and said he started his profession 25 years ago as a sheriff's officer in Burlington County and five years later he came to Plumsted. He thanked the Township Committee and noted that Mr. Dancer was the last of the Committeemen that was here when he was appointed, as well as Dorothy Hendrickson. He said he achieved a majority of his career goals. He was an instructor at the academy, taught domestic violence with a great group of officers throughout the State of New Jersey and worked with State, Local and Federal agencies.

Zack thanked the Township Committee who gave him the opportunity to work here. He also thanked Sergeant Bob Pintye who was a mentor to him. He learned a lot from him regarding criminal and accident investigations and gave him the confidence to work solo when necessary. He hoped the other officers would learn as much as they could from him. He also wanted to thank Al Newell. When he worked at the Sheriff's Department; they worked a security detail together for a capital murder case and met him again as a resident here in Plumsted Township. He thanked his parents, brother, sister-in-law, niece and nephew and most important his son Anthony and wife Tina. He said everyone was always very supportive and understanding throughout his years. He said what makes a good officer is not the uniform you wear, it comes from your heart. Getting a wave, smile or thank you from someone's child when patrolling was all he ever needed. He again thanked everyone.

Mayor Leutwyler thanked his family because when Rob missed your functions we were thankful he was here serving us. Tina said he is mine again after 19 years.

Assemblyman Dancer said on behalf of Governor Christie and the New Jersey State Legislature, he presented Rob with a Senate and General Assembly Citation which Rob accepted and thanked him.

Mayor Leutwyler said because of Corporal Zack's retirement, a new officer was being appointed. He explained that as an appointed Mayor he couldn't swear in a police officer but Business Administrator Dancer could as Assemblyman.

ON MOTION OF COMMITTEEMAN WYSONG, SECOND BY COMMITTEEMAN TROTTA, RESOLUTION NO. 2014-120, A RESOLUTION OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE APPOINTMENT OF TYLER RAGAUCKAS AS A PROBATIONARY FULL TIME REGULAR PATROLMAN FOR THE TOWNSHIP OF PLUMSTED. ROLL CALL VOTE: ALL AYES

Mayor Leutwyler asked Tyler and his father, who was a retired New Jersey State Police Officer, to come forward to be sworn in by Assemblyman Dancer as a patrolman in the Township of Plumsted. Chief Petrecca wished Tyler good luck in his new career and said he had big shoes to fill. Corporal Zack always handled himself with the utmost integrity and dedication to the job. Tyler thanked everyone for the opportunity to work here in Plumsted Township.

The Committee took a short recess. Mayor Leutwyler called the meeting back to order from recess.

Mayor Leutwyler had one more Certificate of Appointment for the Senior Outreach Services Program. Since Marie Lukacs was unable to attend, he asked George Lee, President of the SOS to come forward and accept her certificate.

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY COMMITTEEMAN WYSONG, RESOLUTION NO. 2014-103, A RESOLUTION OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING A MEMBER TO THE SENIOR OUTREACH SERVICES (SOS) PROGRAM. ROLL CALL VOTE: ALL AYES

CORRESPONDENCE:

Mayor Leutwyler read Corporal Robert D. Zack's letter of retirement into the record stating his retirement would be effective February 1, 2014 and thanked the Township Committee for giving him the opportunity to serve the residents of Plumsted Township.

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN TROTTA, ACCEPTING PATROLMAN/CORPORAL ROBERT D. ZACK'S LETTER OF RETIREMENT WITH REGRETS. ROLL CALL VOTE: ALL AYES

Mayor Leutwyler read Ralph Bitter's letter of resignation from the Environmental Commission as of December 31, 2013 into the record after almost twenty years. He was unable to attend to accept his Certificate of Recognition.

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN TROTTA, ACCEPTING RALPH BITTER'S LETTER OF RESIGNATION FROM THE ENVIRONMENTAL COMMISSION WITH REGRETS. ROLL CALL VOTE: ALL AYES

MINUTES CONSIDERED FOR APPROVAL:

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY COMMITTEEMAN WYSONG, THE MINUTES OF THE SPECIAL WORKSHOP SESSION MEETING OF NOVEMBER 20, 2013 WAS APPROVED AS SUBMITTED. ROLL CALL VOTE: ALL AYES

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY COMMITTEEMAN WYSONG, THE WORKSHOP/REGULAR AND EXECUTIVE SESSION MEETING MINUTES OF DECEMBER 4, 2013 WERE APPROVED AS SUBMITTED. ROLL CALL VOTE: ALL AYES WITH COMMITTEEMAN WYSONG ABSTAINING

ORDINANCES: Introduction

Mayor Leutwyler said the purpose of Ordinance No. 2014-01 is an ordinance to exceed the Municipal Budget Appropriation Limits, which is to provide authorization for the Township Committee to appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years, and to establish a Cap Bank. He asked for any discussion; there was none.

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN TROTTA, ORDINANCE NO. 2014-01 – AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A.40A:4-45.14) WAS INTRODUCED AND PASSED ON FIRST READING. ROLL CALL VOTE: ALL AYES

Mayor said the purpose of Ordinance No. 2014-02 is to authorize an amendment of the lease of Block 1, Lot 71 by the New Egypt Volunteer First Aid Squad to remove from the premises subject to the lease an approximately 3600 square foot portion which shall be utilized to develop a wireless telecommunications facility.

ON MOTION COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN TROTTA, ORDINANCE NO. 2014-02 – AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AN AMENDMENT OF THE LEASE OF LOT 71, BLOCK 1, BY THE NEW EGYPT VOLUNTEER FIRST AID SQUAD WAS INTRODUCED AND PASSED ON FIRST READING. ROLL CALL VOTE: ALL AYES

The aforementioned ordinances will have a second reading and public hearing on March 5, 2014 Township Committee Meeting.

RESOLUTIONS:

THE FOLLOWING RESOLUTIONS ON A CONSENT AGENDA ARE CONSIDERED ROUTINE AND SHALL BE ENACTED BY ONE MOTION. SHOULD ANY MEMBER OF THE TOWNSHIP COMMITTEE SEEK SEPARATE DISCUSSION OF ANY ITEM, THAT ITEM SHALL BE REMOVED AND DISCUSSED SEPARATELY. THE FOLLOWING RESOLUTIONS WILL BE VOTED ON IN ONE VOTE:

RESOLUTION NO. 2014-98 ISSUING A TEMPORARY TRAILER PERMIT FOR EMERGENCY RESIDENTIAL USE TO RONALD AND MAUREEN KREIG (BLOCK 63, LOT 40.07 ALSO KNOWN AS 7 HYACINTH COURT)

RESOLUTION NO. 2014-99 – TO CANCEL TAXES DUE TO EXEMPT STATUS FOR 2014

RESOLUTION NO. 2014-100 – TO CANCEL TAXES DUE TO DELETIONS, EXEMPTIONS AND REASSIGNMENTS

RESOLUTION NO. 2014-101 – RECOGNIZING AND HONORING THE ARMED FORCES HERITAGE HOUSE MUSEUM

RESOLUTION NO. 2014-102 - AMENDING RESOLUTION NO. 2014-32 REAPPOINTING KELLY CREIGHTON AS DEPUTY TAX COLLECTOR FOR THE YEAR, 2014

RESOLUTION NO. 2014-104 – AUTHORIZING THE EXECUTION OF A SCHEDULE “C” AGREEMENT WITH THE COUNTY OF OCEAN FOR 2014

RESOLUTION NO. 2014-105 – ISSUING A THERAPEUTIC MASSAGE ESTABLISHMENT LICENSE FOR 2014

RESOLUTION NO. 2014-106 – AUTHORIZING THE CALCULATION OF THE RESERVE FOR UNCOLLECTABLE TAXES PURSUANT TO N.J.S.A.40A:4-41(c)(2)

RESOLUTION NO. 2014-107 – AMENDING THE TEMPORARY BUDGET FOR THE YEAR 2014

RESOLUTION NO. 2014-108 – AUTHORIZING PAYMENT FOR UNUSED SICK LEAVE

RESOLUTION NO. 2014-109 - AUTHORIZING THE RENEWAL OF A CONTRACT WITH AETNA FOR EMPLOYEE DENTAL COVERAGE IN 2014 FOR THE TOWNSHIP

RESOLUTION NO. 2014-110 – AMENDING THE CERTIFICATION OF AVAILABILITY OF FUNDS FOR RESOLUTION NO. 2013-276 (2013/2014 SNOWPLOWING/SALTING SERVICES)

RESOLUTION NO. 2014-111 – AMENDING RESOLUTION NO. 2014-70 DESIGNATING CUSTODIANS OF CHANGE FUNDS FOR VARIOUS DEPARTMENTS

RESOLUTION NO. 2014-112 – AUTHORIZING THE SUBMISSION OF A STRATEGIC PLAN FOR THE PLUMSTED TOWNSHIP MUNICIPAL ALLIANCE GRANT FOR FISCAL YEAR 2014 AS AMENDED

RESOLUTION NO. 2014-113 – AUTHORIZING THE REFUND OF PLANNING/LAND USE BOARD ESCROW BALANCE TO WIG PROPERTIES, LLC, BLOCK 10, LOT 24.02

RESOLUTION NO. 2014-115 – EXTENDING THE SHARED SERVICES AGREEMENT WITH THE BOROUGH OF LAKEHURST TO APRIL 30, 2014 TO PROVIDE MUNICIPAL COURT SERVICES

RESOLUTION NO. 2014-116 – AUTHORIZING THE ISSUANCE OF CHECKS FOR THE REDEMPTION OF TAX SALE CERTIFICATES

The following resolutions were added to the consent agenda.

RESOLUTION NO. 2014-117 – EXTENDING THE NEGOTIATION PERIOD WITH LENNAR FOR THE REDEVELOPMENT AGREEMENT

RESOLUTION NO. 2014-118 – AMENDING RESOLUTION NO. 2014-04 AWARDDING A PROFESSIONAL SERVICES CONTRACT TO HOLMAN FRENIA ALLISON, P.C. AS TOWNSHIP AUDITOR

RESOLUTION NO. 2014-119 – AMENDING RESOLUTION NO. 2014-15 AWARDDING A PROFESSIONAL SERVICES CONTRACT TO WILLIAM E. ANTONIDES AND COMPANY AS FEE ACCOUNTANT FOR THE TOWNSHIP OF PLUMSTED

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN TROTTA, THE AFOREMENTIONED RESOLUTIONS READ BY TITLE ON THE CONSENT AGENDA WERE ADOPTED. ROLL CALL VOTE: ALL AYES

MOTION TO CONSIDER:

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY COMMITTEEMAN WYSONG, THE FOLLOWING BINGO AND RAFFLES LICENSES WERE APPROVED: RAFFLES LICENSE NO. 2013-46 – HORSE PARK OF NEW JERSEY AT STONE TAVERN, INC. FOR AN ON PREMISE MERCHANDISE RAFFLE; RAFFLES LICENSE NO. 2014-01 – NEPS/WES PTO FOR AN ON PREMISE BASKET RAFFLE; RAFFLES LICENSE NO. 2014-02 - NEPS/WES PTO FOR AN ON PREMISE 50/50; RAFFLES LICENSE NO. 2014-03 – NEPS/WES PTO FOR AN OFF PREMISE 50/50; BINGO LICENSE NO. 2014-04 – COOKSTOWN VOLUNTEER FIRE COMPANY LADIES AUXILIARY #1 FOR A BASKET BINGO; RAFFLES LICENSE NO. 2014-05 – COOKSTOWN VOLUNTEER FIRE COMPANY LADIES AUXILIARY #1 FOR AN ON PREMISE MERCHANDISE; RAFFLES LICENSE NO. 2014-06 – COOKSTOWN VOLUNTEER FIRE COMPANY LADIES AUXILIARY #1 FOR AN ON PREMISE 50/50; RAFFLES LICENSE NO. 2014-07 – NEW EGYPT ELKS #2457 BPOE FOR AN OFF PREMISE 50/50; RAFFLES LICENSE NO. 2014-08 – McKAIG-TEST-MULLEN AMERICAN LEGION POST 455 FOR AN OFF PREMISE 50/50; RAFFLES LICENSE NO. 2014-09 - McKAIG-TEST-MULLEN AMERICAN LEGION POST 455 FOR AN OFF PREMISE 50/50; AND RAFFLES LICENSE NO. 2014-10 – McKAIG-TEST-MULLEN AMERICAN LEGION POST 455 FOR AN OFF PREMISE 50/50; ROLL CALL VOTE: ALL AYES

REPORTS OF DEPARTMENTS AND PROFESSIONALS:

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY COMMITTEEMAN WYSONG, THE FEBRUARY 5, 2014 BILL LIST WAS APPROVED AS SUBMITTED. ROLL CALL VOTE: ALL AYES.

REPORTS SUBMITTED FOR COMMITTEE REVIEW:

CONSTRUCTION REPORT – DECEMBER 2013; TAX COLLECTORS REPORT – OCTOBER 2013; FINANCE REPORTS – Revenue Summary by Month – December 2013; Summary Budget Account Status – December 2013; Grant Summary Budget Account Status – December 2013; Capital Summary Budget Account Status - December, 2013; Trust Summary Budget Account Status – December, 2013 and Grant Revenue Summary – December, 2013; 2013 Annual Debt Statement; 2013 Annual Financial Statement; and 2013 Uniform Construction Code Annual Report

OTHER BUSINESS:

SECOND PUBLIC HEARING ON COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT.

Mayor Leutwyler stated the Township has advertised for a second reading and Public Hearing on the Community Development Block Grant. He said funding is very competitive. Mayor Leutwyler said the Township Committee is looking at some projects. Business Administrator Dancer said he reached out to the Director of the Community Development Block Grant regarding some of the suggestions. One of the five potential projects that were advertised is a continuation of Phase II Improvements to 31 Main Street. They indicated that we had completed the barrier free access and that further improvements would not be eligible at 31 Main Street. The expansion and improvements to the Senior Meeting Room was not permissible since it was not a recipient of a previous CDBG grant and not in a designated targeted neighborhood.

There were two potential acquisitions of property; one was the lot immediately adjacent and contiguous to Oakford Lake Park, Township property, which was a flooded out, abandoned structure. The other property was an abandoned home on Jacobstown Road across the street from Agway and next to the railroad tracks. The County said acquisition of property is for the future purpose of constructing a building, which shall serve as a community center, senior center and/or daycare facility located in a low to moderate income area. The area by the park, which is in a flood zone, cannot be built on and there is not enough land area for a governmental facility on the other property. He explained the process of what CDBG requires for the purchase of property. The final suggestion was improvements to Oakford Lake Park. The Director told him that between \$30,000 and \$35,000 is the amount being allocated this year. This grant could be for any type of improvements. We could add or upgrade playground equipment, install fencing, make repairs to the gazebo, fishing dock, the planks in the promenade, or the bridge stand across the lake. Any types of those improvements within the designated targeted neighborhood would qualify. After reviewing the possibilities, the best possibility of receiving funding would be improvements to Oakford Lake Park.

Mayor Leutwyler asked if there were any comments or suggestions from the public. Since there was no public comment, he asked for a motion to close the public hearing.

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY COMMITTEEMAN WYSONG, THE SECOND PUBLIC HEARING ON THE COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC HEARING WAS CLOSED. ROLL CALL VOTE: ALL AYES.

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN TROTTA, RESOLUTION NO. 2014-114, A RESOLUTION OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE MAYOR TO EXECUTE AND FILE THE 2014 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION WAS ADOPTED. ROLL CALL VOTE: ALL AYES

NEW BUSINESS:

Mayor Leutwyler asked if there was any old or new business from the Committee.

Committeeman Wysong said he received the annual report from the TNR Committee, which is required each year by resolution. He said the final tally of cats spayed or neutered in 2013 was 319 of which 177 were females and 142 were males; 24 pets were done as assistance to residents; some that were trapped and already neutered were given vaccinations. It was also noted that the program greatly exceeded the target of 250 cats that was the basis for 2013. TNR is having an effect on keeping the feral cat population under control. He noted that the Plumsted TNR Committee had a Net Asset of \$7,268.66 as of December 2013.

Mayor Leutwyler opened the meeting for public comment. There was none.

George Lee, President of Senior Outreach Services, gave Committeeman Wysong a report for 2013 which he read into the record. 9,890 miles were driven; 590 hours and 30 minutes volunteer hours; 292 rides; 23 volunteers provided rides; and up until January 31, 2014, they

have already accumulated 542 miles, 42 hours and 15 minutes volunteer hours; 19 rides of which 15 were medical, one to the store and 3 were other. He said it looked like they were on a path to exceed what was done in 2013. Committeeman Wysong said there was definitely a need for the services they provide; they do an outstanding job and Wysong thanked them for what they do each and every day to help the seniors in our area. Mayor Leutwyler also thanked the volunteers for all that they did, do, and said it was a service that was greatly appreciated.

The Committee recessed to return to Executive Session.

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY COMMITTEEMAN WYSONG, THE COMMITTEE RETURNED TO EXECUTIVE SESSION: ROLL CALL VOTE: ALL AYES

The Committee returned from Executive Session.

Mayor Leutwyler said there was an ordinance that was being introduced to amend the lease of the First Aid Building, which is Block 1, Lot 71 by the New Egypt Volunteer First Aid Building.

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN TROTTA, ORDINANCE NO. 2014-02, AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AN AMENDMENT OF THE LEASE OF LOT 71, BLOCK 1, BY THE NEW EGYPT VOLUNTEER FIRST AID SQUAD WAS INTRODUCED. ROLL CALL VOTE: ALL AYES

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN TROTTA THE MEETING WAS ADJOURNED. ROLL CALL VOTE: ALL AYES.

Respectfully submitted,

Dorothy J. Hendrickson, RMC
Municipal Clerk