

January 1, 2014  
Municipal Building  
121 Evergreen Road  
New Egypt, NJ 08533

The Reorganization Meeting of the Township of Plumsted was called to order by Municipal Clerk Dorothy Hendrickson at 12:00 Noon.

**STATEMENT:** "This meeting is being held in compliance with the Open Public Meetings Act." It was presented for publication to the Asbury Park Press and the Trenton Times and posted on the Bulletin Board.

The meeting was opened with the flag salute.

The first order of business was to have Assemblyman Ron Dancer administer the Oath of Office to COMMITTEEMAN DAVID J. LEUTWYLER. Mr. Leutwyler has been elected for a three (3) year term. Leutwyler's wife, Linda, held the Bible. Next Assemblyman Dancer administered the Oath of Office to COMMITTEEMAN HERB MARINARI who was also elected for a three (3) year term. Linda Leutwyler held the Bible.

**THOSE OFFICIALS PRESENT:**

COMMITTEEMAN TROTTA    COMMITTEEMAN WYSONG    COMMITTEEMAN MARINARI  
COMMITTEEMAN SORCHIK    COMMITTEEMAN LEUTWYLER    CLERK HENDRICKSON  
ADMINISTRATOR DANCER

Clerk Hendrickson asked for nominations for the office of Mayor of Plumsted Township.

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY COMMITTEEMAN SORCHIK, DAVID J. LEUTWYLER WAS NOMINATED FOR THE OFFICE OF MAYOR, THERE WERE NO FURTHER NOMINATIONS FOR MAYOR, THE NOMINATIONS WERE CLOSED AND DAVID J. LEUTWYLER WAS APPOINTED MAYOR FOR THE YEAR 2014.

Assemblyman Ron Dancer administered the Oath of Office to Mayor Leutwyler while his wife, Linda held the Bible.

Clerk Hendrickson turned the meeting over to Mayor Leutwyler who asked for nominations for the office of Deputy Mayor.

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY COMMITTEEMAN WYSONG, COMMITTEEMAN ERIC SORCHIK WAS NOMINATED FOR THE OFFICE OF DEPUTY MAYOR, THERE WERE NO FURTHER NOMINATIONS FOR DEPUTY MAYOR, THE NOMINATIONS WERE CLOSED. COMMITTEEMAN ERIC SORCHIK WAS APPOINTED DEPUTY MAYOR FOR THE YEAR 2014.

Assemblyman Ron Dancer administered the Oath of Office to Deputy Mayor Sorchik while his wife Penny held the Bible.

Mayor Leutwyler thanked the Township Committee for putting their faith in him and reappointing him as Mayor for 2014. Leutwyler called for a brief recess.

The meeting was called back to order.

Business Administrator Ron Dancer said at a previous meeting the Committee had asked him to follow up with the State with respect to the State reviewing the Township's professional services appointments. There was one issue that needed to be resolved and that was between Auditor and the newly created position of Fee Accountant. Dancer continued, Dottie Gallagher who was formerly with the Antonides firm had applied for the Fee Accountant and the Auditor positions. Dancer said that on December 31<sup>st</sup> there was a conference call with the State. Ms. Gallagher now has a full-time position as a CFO in a municipality. As a result of the clarification with the State with respect to the duties of the Fee Accountant, Dancer read a letter from Ms. Gallagher stating she was rescinding her proposal submitted on December 3<sup>rd</sup> for the Municipal Audit services and all other services including the Fee Accountant proposal with the exception of assisting with property taxes and the calculation for the reserve for uncollected taxes. He continued by reading, please accept my apology for any inconvenience resulting from the changes in these proposals, and asked to be contacted is there were any questions.

Dancer said he had printed out this email and forwarded it to the State. There was a conference call with Tina Vignali and Rich Richardella of the Division of Local Government Services after

they read the letter and had clarification with Ms. Gallagher they suggested strongly that the Township not exceed \$27,250 for both Audit and Fee Accountant. The Audit originally came in At \$20,000 from Holman, Frenia and Allison and the Fee Account amount was originally \$10,000 from the Antonides firm. As a result of the Gallagher letter, the conversations with the State not wanting to see the Township exceed \$27,250, calls were made to both the Auditor and the Fee Accountant (Kevin Frenia was in attendance at this meeting) the figures that have been agreed upon by the professionals are as follows: the Auditor fee has been reduced from \$20,000 to \$18,100 (Holman, Frenia and Allison) and the Fee Accountant has been reduced from \$10,000 to \$9,150 (Antonides firm) for a total of \$27,250. Dancer said he had been notified by Tina Vignali of the State DCA by email that the Township Committee can move forward with these appointments with these figures. Mayor Leutwyler said he appreciated the work that Dancer had done and both auditing groups for pulling this together to get this straightened out.

**RESOLUTIONS:**

The Township Committee proceeded with the Reorganization Meeting resolutions. Leutwyler stated there were three resolutions that were not on the consent agenda and would be voted upon separately.

ON MOTION OF COMMITTEEMAN WYSONG , SECONDED BY COMMITTEEMAN MARINARI, RESOLUTION NO. 2014-01 - DESIGNATING VARIOUS MUNICIPAL APPOINTMENTS AND ASSIGNMENTS FOR THE YEAR, 2014, WAS ADOPTED ROLL CALL VOTE: ALL AYES.

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY COMMITTEEMAN MARINARI, RESOLUTION NO. 2014-30 - DESIGNATING SALARIES FOR VARIOUS POSITIONS IN ACCORDANCE WITH THE SALARY ORDINANCE FOR THE YEAR 2014, WAS ADOPTED. ROLL CALL VOTE: ALL AYES

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN TROTTA, RESOLUTION NO. 2014-68 - ESTABLISHING A TEMPORARY BUDGET FOR 2014, WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

**THE FOLLOWING RESOLUTIONS ON A CONSENT AGENDA ARE CONSIDERED ROUTINE AND SHALL BE ENACTED BY ONE MOTION. SHOULD ANY MEMBER OF THE TOWNSHIP COMMITTEE SEEK SEPARATE DISCUSSION OF ANY ITEM, THAT ITEM SHALL BE REMOVED AND DISCUSSED SEPARATELY. THE FOLLOWING RESOLUTIONS WILL BE VOTED ON IN ONE VOTE.**

**RESOLUTION NO. 2014-02** – AWARDING A PROFESSIONAL SERVICES CONTRACT TO THE FIRM OF GILMORE AND MONAHAN, P.A. AS TOWNSHIP ATTORNEY

**RESOLUTION NO. 2014-03** - AWARDING A PROFESSIONAL SERVICES CONTRACT TO JOHN J. MALLON, P.E. OF THE FIRM OF ERNST, ERNST, AND LISSENDEN, AS TOWNSHIP ENGINEER

**RESOLUTION NO. 2014-04** - AWARDING A PROFESSIONAL SERVICES CONTRACT TO HOLMAN FRENIA AND ALLISON, P.C. AS TOWNSHIP AUDITOR (Note: Contract was negotiated to \$18,100)

**RESOLUTION NO. 2014-05** - AWARDING A PROFESSIONAL SERVICES CONTRACT TO JAMES W. HOLZAPFEL, ESQUIRE, OF THE FIRM OF CITTA, HOLZAPFEL, & ZABARSKY TO REPRESENT THE TOWNSHIP OF PLUMSTED IN LABOR RELATIONS MATTERS

**RESOLUTION NO. 2014-06** - AWARDING A PROFESSIONAL SERVICES CONTRACT TO MARK TARANTINO, ESQ. AS PUBLIC DEFENDER FOR THE TOWNSHIP OF PLUMSTED

**RESOLUTION NO. 2014-07** - AWARDING A PROFESSIONAL SERVICES CONTRACT TO GLUCK WALRATH, LLP AS BOND COUNSEL FOR THE TOWNSHIP OF PLUMSTED

**RESOLUTION NO. 2014-08** - AWARDING A PROFESSIONAL SERVICES CONTRACT TO THE FIRM OF CITTA, HOLZAPFEL & ZABARSKY AS TOWNSHIP PROSECUTOR FOR THE TOWNSHIP OF PLUMSTED

**RESOLUTION NO. 2014-09** - AWARDING A PROFESSIONAL SERVICES CONTRACT TO ROBERTS ENGINEERING GROUP LLC AS SPECIAL PROJECTS ENGINEER ON AN AS NEEDED BASIS FOR THE TOWNSHIP OF PLUMSTED

**RESOLUTION NO. 2014-10** - AWARDING A PROFESSIONAL SERVICES CONTRACT TO DAVID G. ROBERTS OF THE FIRM OF MASER CONSULTING, P.A. AS PROFESSIONAL PLANNER AND SPECIAL PROJECT ENGINEER ON AN AS NEEDED BASIS

**RESOLUTION NO. 2014-11** - AWARDING A PROFESSIONAL SERVICES CONTRACT TO ERIC M. BERNSTEIN, ESQ. AS HEARING OFFICER/SPECIAL COUNSEL FOR THE TOWNSHIP OF PLUMSTED

**RESOLUTION NO. 2014-12** - AUTHORIZING THE ASSIGNMENT JUDGE TO DESIGNATE AN ACTING MUNICIPAL COURT JUDGE FOR SPECIAL DWI COURT SESSIONS IN PLUMSTED TOWNSHIP

**RESOLUTION NO. 2014-13** - AWARDING A PROFESSIONAL SERVICES CONTRACT TO T&M ASSOCIATES AS SPECIAL PROJECTS ENGINEER ON AN AS NEEDED BASIS

**RESOLUTION NO. 2014-14** - AWARDING A PROFESSIONAL SERVICES CONTRACT TO SEAN GERTNER, ESQUIRE AS ALTERNATE PUBLIC DEFENDER FOR THE TOWNSHIP OF PLUMSTED

**RESOLUTION NO. 2014-15** -AWARDING A PROFESSIONAL SERVICES CONTRACT TO WILLIAM E. ANTONIDES AND COMPANY AS FEE ACCOUNTANT FOR THE TOWNSHIP OF PLUMSTED (This contract was negotiated to \$9,150)

**RESOLUTION NO. 2014-16** - AUTHORIZING THE LIST OF AUTHORIZED SIGNATURES FOR PLUMSTED TOWNSHIP CHECKS

**RESOLUTION NO. 2014-17** - APPOINTING ERIC A. SORCHIK AS FUND COMMISSIONER AND DAVID J. LEUTWYLER AS ALTERNATE FOR THE OCEAN COUNTY JOINT INSURANCE FUND FOR THE YEAR, 2014

**RESOLUTION NO. 2014-18** - REQUIRING THE MAYOR AND/OR DEPUTY MAYOR TO APPROVE ALL PURCHASE ORDERS OR, IN THEIR ABSENCE, A TOWNSHIP COMMITTEE PERSON SHALL BE EMPOWERED TO APPROVE PURCHASE ORDERS

**RESOLUTION NO. 2014-19** - REAPPOINTING GLENN RICCARDI AND ROGER FORT AS BUILDING INSPECTORS FOR THE TOWNSHIP OF PLUMSTED

**RESOLUTION NO. 2014-20** - AUTHORIZING THE SUBMISSION OF THE 2014 MUNICIPAL ALLIANCE COMMITTEE AGAINST ALCOHOLISM AND DRUG ABUSE GRANT

**RESOLUTION NO. 2014-21** - PROVIDING DATES OF TOWNSHIP MEETINGS FOR THE YEAR, 2014

**RESOLUTION NO. 2014-22** - DESIGNATING THE PUBLIC PLACE AND NEWSPAPERS FOR ADVANCE WRITTEN NOTIFICATION OF MEETINGS OF THE TOWNSHIP OF PLUMSTED

**RESOLUTION NO. 2014-23** - AUTHORIZING THE TAX ASSESSOR FOR THE TOWNSHIP OF PLUMSTED TO FILE CERTAIN APPEALS ON BEHALF OF THE TOWNSHIP AND ALSO DESIGNATING THE TAX ASSESSOR AS AGENT FOR THE TOWNSHIP

**RESOLUTION NO. 2014-24** - AUTHORIZING THE CANCELLATION OF TAX OVERPAYMENTS OR DELINQUENT AMOUNTS LESS THAN \$10.00

**RESOLUTION NO. 2014-25** - FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES OR ASSESSMENTS

**RESOLUTION NO. 2014-26** - ACKNOWLEDGING AN INCREASE IN EXPENSES FOR TAX TITLE LIEN HOLDERS

**RESOLUTION NO. 2014-27** - AUTHORIZING THE CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF PLUMSTED TO DEPOSIT PUBLIC MONIES IN ANY BANK, SAVINGS AND LOAN OR TRUST COMPANY HAVING ITS PLACE OF BUSINESS IN THE STATE OF NEW JERSEY AND WHICH IS ORGANIZED UNDER THE LAWS OF THE UNITED STATES OR THE STATE OF NEW JERSEY

**RESOLUTION NO. 2014-28** – AUTHORIZING THE CHIEF LAW ENFORCEMENT OFFICER OF THE PLUMSTED TOWNSHIP POLICE DEPARTMENT TO PROVISIONALLY APPOINT STREET CROSSING GUARDS AND/OR C.E.R.T. PERSONNEL

**RESOLUTION NO. 2014-29** – APPOINTING GEORGE CONLEY, IV AS ALTERNATE ELECTRICAL INSPECTOR IN THE ABSENCE OF ALAN WILKINS

**RESOLUTION NO. 2014-31** - APPOINTING THE CHAIRMAN OF THE ENVIRONMENTAL COMMISSION OF THE TOWNSHIP OF PLUMSTED

**RESOLUTION NO. 2014-32** - REAPPOINTING KELLY CREIGHTON AS DEPUTY TAX COLLECTOR FOR THE YEAR 2014

**RESOLUTION NO. 2014-33** – TO AUTHORIZE STEVEN MILLETTE AS A PART-TIME DEPUTY COURT ADMINISTRATOR TO DO CALL-OUTS IN THE ABSENCE OF THE COURT ADMINISTRATOR

**RESOLUTION NO. 2014-34** - REAPPOINTING DANIELLE PEACOCK AS TAX SEARCH OFFICER FOR THE YEAR 2014

**RESOLUTION NO. 2014-35** - APPOINTING MEMBERS TO THE PLUMSTED TOWNSHIP RECREATION COMMITTEE

**RESOLUTION NO. 2014-36** - REAPPOINTING MEMBERS TO THE T-N-R (TRAP, NEUTER, RETURN) WELFARE COMMITTEE

Mayor Leutwyler congratulated Mary Dancer on her appointment as Chairman of the Environmental Commission and thanked her for her hard work.

**RESOLUTION NO. 2014-37** – AUTHORIZING THE TAX COLLECTOR TO PROCEED WITH AN ACCELERATED TAX SALE FOR DELINQUENT 2014 TAXES

**RESOLUTION NO. 2014-38** –AUTHORIZING THE REAPPOINTMENT OF JUNE d. MADDEN AS A QUALIFIED PURCHASING AGENT PURSUANT TO N.J.S.A. 40A:113a AND N.J.A.C. 5:34-5 FOR THE YEAR 2014

**RESOLUTION NO. 2014-39** - REAPPOINTING NANCY P. HENDRICKSON, RMC AS DEPUTY MUNICIPAL CLERK

**RESOLUTION NO. 2014-40** – ADOPTING A CASH MANAGEMENT PLAN

**RESOLUTION NO. 2014-41** - APPOINTING DOROTHY J. HENDRICKSON AS ASSESSMENT SEARCH OFFICER FOR THE TOWNSHIP OF PLUMSTED

**RESOLUTION NO. 2014-42** - ISSUING A 2014 MOBILE HOME PARK LICENSE TO COLLIERS MILLS MOBILE HOME PARK

**RESOLUTION NO. 2014-43** - ISSUING A 2014 MOBILE HOME PARK LICENSE TO DEEP RUN - JENSEN'S INC. MOBILE HOME PARK

**RESOLUTION NO. 2014-44** - ISSUING A 2014 MOBILE HOME PARK LICENSE TO NEW EGYPT TRAILER PARK

**RESOLUTION NO. 2014-45** - ISSUING A CONDITIONAL MOBILE HOME PARK LICENSE OAK GROVE TRAILER PARK FOR 2014

**RESOLUTION NO. 2014-46** - ISSUING 2014 INDIVIDUAL MOBILE HOME LICENSES IN THE TOWNSHIP OF PLUMSTED

**RESOLUTION NO. 2014-47** - ISSUING A 2014 TEMPORARY TRAILER PERMIT FOR ENVIRONMENTAL REMEDIATION PURPOSES TO ROHM AND HAAS

**RESOLUTION NO. 2014-48** –ISSUING 2014 TEMPORARY TRAILER PERMITS FOR FARM OFFICE USE

**RESOLUTION NO. 2014-49** – AUTHORIZING ELIGIBLE PLUMSTED TOWNSHIP EMPLOYEES TO SHARE THE COST OF HEALTH INSURANCE PREMIUMS

**RESOLUTION NO. 2014-50** – APPOINTING MEMBERS TO THE SUSTAINABLE JERSEY PROGRAM COMMITTEE

**RESOLUTION NO. 2014-51** - AUTHORIZING THE MAYOR TO EXECUTE THE OCEAN COUNTY TOURISM ADVISORY COUNCIL GRANT AGREEMENT FOR THE YEAR 2014

**RESOLUTION NO. 2014-52** - AUTHORIZING THE OCEAN COUNTY BOARD OF TAXATION TO STRIKE THE GENERAL TAX RATE ROUNDED UP TO THE NEAREST ONE-HALF PENNY PURSUANT TO RS 54:4-52 AS AMENDED

**RESOLUTION NO. 2014-53** - APPOINTING REPRESENTATIVES TO THE STATE PINELANDS MUNICIPAL COUNCIL

**RESOLUTION NO. 2014-54** – APPOINTING MEMBERS TO THE TERMS OF THE MUNICIPAL UTILITIES AUTHORITY MEMBERSHIP

**RESOLUTION NO. 2014-55** - APPROVING THE 2014 ROTATING LIST OF TOWERS AND WRECKERS AS SUBMITTED BY THE POLICE DEPARTMENT

**RESOLUTION NO. 2014-56** - AUTHORIZING THE FILING OF A RECYCLING TONNAGE GRANT APPLICATION WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION OFFICE OF RECYCLING

**RESOLUTION NO. 2014-57** - APPOINTING MEMBERS TO THE BOARD OF HEALTH OF THE TOWNSHIP OF PLUMSTED

Committeeman Marinari said in regard to Resolution No.2014-50, appointing members to the Sustainable Jersey Program, he has been in contact with John Neyenhouse regarding Chairing that Committee. Neyenhouse has asked that there not be a meeting in January and has personal issues going on at this time with a new house and a new baby on the way, but would get back to the Committee regarding him Chairing the Committee.

**RESOLUTION NO. 2014-58** – AUTHORIZING THE MAYOR TO SUBMIT THE OCEAN COUNTY CULTURAL & HERITAGE COMMISSION FY2014 LOCAL ARTS PROGRAM GRANT APPLICATION

**RESOLUTION NO. 2014-59** – AUTHORIZING THE REAPPOINTMENT OF DANIELLE C. PEACOCK AS ASSISTANT TREASURER

**RESOLUTION NO. 2014-60** - AUTHORIZING THE POLICE DEPARTMENT TO MAINTAIN A PETTY CASH FUND IN THE AMOUNT OF \$200.00

**RESOLUTION NO. 2014-61** - AUTHORIZING THE MAYOR TO EXECUTE THE OCEAN COUNTY MOSQUITO EXTERMINATION COMMISSION PERMISSION FORM

**RESOLUTION NO. 2014-62** – REAPPOINTING ANN FUNCK AS THE DRUG AND ALCOHOL ALLIANCE COORDINATOR FOR THE PLUMSTED TOWNSHIP DRUG & ALCOHOL ALLIANCE

**RESOLUTION NO. 2014-63** – REAPPOINTING PETER YLVISAKER AS THE MAIN STREETS PROGRAM EXECUTIVE DIRECTOR

**RESOLUTION NO. 2014-64** – REAPPOINTING TRUSTEES FOR THE PLUMSTED TOWNSHIP SENIOR MEETING ROOM

**RESOLUTION NO. 2014-65** – AUTHORIZING THE REAPPOINTMENT OF JOHN CARROLL AS PART-TIME ASSISTANT TREASURER

**RESOLUTION NO. 2014-66** – APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER

**RESOLUTION NO. 2014-67** –APPOINTING MEMBERS TO THE HISTORIC PRESERVATION AND DESIGN REVIEW ADVISORY COMMITTEE

**RESOLUTION NO. 2014-69** - APPOINTING MEMBERS TO THE PLUMSTED TOWNSHIP MUNICIPAL ALCOHOL AND DRUG ALLIANCE

**RESOLUTION NO. 2014-70** – DESIGNATING CUSTODIANS OF CHANGE FUNDS FOR VARIOUS DEPARTMENTS

**RESOLUTION NO. 2014-71** – REAPPOINTING MENAHSE MILLER AS A VOLUNTEER CHAPLAIN FOR THE PLUMSTED TOWNSHIP POLICE DEPARTMENT

**RESOLUTION NO. 2014-72** – APPOINTING DOMINICK CUOZZO AS A VOLUNTEER CHAPLAIN FOR THE PLUMSTED TOWNSHIP POLICE DEPARTMENT

**RESOLUTION NO. 2014-73** – REAPPOINTING MEMBERS TO THE PLUMSTED TOWNSHIP COMMUNITY EMERGENCY RESPONSE TEAM (C.E.R.T.)

**RESOLUTION NO. 2014-74** - RENEWING A CONTRACT WITH KELLY WINTHROP, LLC FOR ROADSIDE DEER CARCASS REMOVAL

**RESOLUTION NO. 2014-75** – DESIGNATING CERTIFYING AGENTS FOR THE STATE OF NEW JERSEY DIVISION OF PENSIONS

**RESOLUTION NO. 2014-76** – AWARDING A CONTRACT TO AFLAC TO PROVIDE A FLEXIBLE SPENDING PLAN FOR TOWNSHIP EMPLOYEES UNDER INTERNAL REVENUE CODE SECTION 125

**RESOLUTION NO. 2014-77** - REAPPOINTING ERIC A. SORCHIK AS A VOLUNTEER DEPUTY EMERGENCY MANAGEMENT COORDINATOR FOR THE YEAR 2014 WITHIN THE TOWNSHIP OF PLUMSTED

**RESOLUTION NO. 2014-78** –REAPPOINTING MEMBERS TO THE PLUMSTED TOWNSHIP HISTORIC PRESERVATION ADVISORY COMMITTEE

**RESOLUTION NO. 2014-79** – AUTHORIZING A CONTRACT WITH WHISPER ACRES (JAN E. BILYK, ACO) TO PROVIDE ANIMAL CONTROL SERVICES FOR PLUMSTED TOWNSHIP

**RESOLUTION NO. 2014-80** - REAPPOINTING MEMBERS TO THE PLUMSTED TOWNSHIP MUNICIPAL COURT SECURITY COMMITTEE

**RESOLUTION NO. 2014-81** - REAPPOINTING ROGER FORT AS A RENTAL INSPECTOR FOR THE TOWNSHIP OF PLUMSTED

**RESOLUTION NO. 2014-82** – REAPPOINTING MEMBERS TO THE SENIOR OUTREACH SERVICES PROGRAM (SOS)

**RESOLUTION NO. 2014-83** – AUTHORIZING THE PURCHASING AGENT TO AWARD CONTRACTS PURSUANT TO N.J.S.A. 40A:11-3

**RESOLUTION NO. 2014-84** – REAPPOINTING MEMBERS TO THE PLANNING/LAND USE BOARD OF THE TOWNSHIP OF PLUMSTED

**RESOLUTION NO. 2014-85** – REAPPOINTING GLENN RICCARDI AS ZONING OFFICER AND MOBILE HOME INSPECTOR FOR THE YEAR 2014

**RESOLUTION NO. 2014-86** – REAPPOINTING MEMBERS TO THE PLAN ENDORSEMENT ADVISORY COMMITTEE PURSUANT TO THE STATE PLANNING COMMISSION GUIDELINE

**RESOLUTION NO. 2014-87** – ADOPTING THE TOWNSHIP OF PLUMSTED’S INTERNAL CONTROL HANDBOOK

**RESOLUTION NO. 2014-88** – AUTHORIZING TOWNSHIP COMMITTEE STREETS AND ROAD LIAISON TO PROVISIONALLY APPOINT A PART-TIME GENERAL MAINTENANCE LABORER

**RESOLUTION NO. 2014-89** –APPOINTING JACK TROTTA AS THE MUNICIPAL REPRESENTATIVE AND DAVID J. LEUTWYLER AS ALTERNATE FOR THE 2014 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

**RESOLUTION NO. 2014-90** – AUTHORIZING THE INSTITUTION OF TAX RECEIVERSHIP PROCEEDINGS

**RESOLUTION NO. 2014-91** – TO ENTER INTO AN INTERLOCAL SHARED SERVICES AGREEMENT WITH THE BOROUGH OF ALLENTOWN FOR THE SERVICES OF CHIEF FINANCIAL OFFICER

**RESOLUTION NO. 2014-92** - APPOINTING MEMBERS TO THE EMERGENCY MANAGEMENT COUNCIL

**RESOLUTION NO. 2014-93** – APPOINTING VOLUNTEERS CHAPLAINS FOR THE PLUMSTED TOWNSHIP POLICE DEPARTMENT (CHAPLAIN ISRAEL BURSZTYN AND CHAPLAIN YAAKOV WENGER)

**RESOLUTION NO. 2014-94** - AUTHORIZING EQUAL AMOUNT OF PAYMENTS TO THE PLUMSTED TOWNSHIP FIRE DISTRICT #1

**RESOLUTION NO. 2014-95** – AWARDING A PROFESSIONAL SERVICES CONTRACT TO BRIAN E. RUMPF, ESQUIRE OF THE FIRM OF RUMPF, REID & DOLCY AS ALTERNATE HEARING OFFICER FOR THE TOWNSHIP OF PLUMSTED

**RESOLUTION NO. 2014-96** – ISSUING THERAPEUTIC MASSAGE ESTABLISHMENTS LICENSES FOR 2014

Mayor Leutwyler asked for a motion to approve the consent agenda as read into the record.

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY DEPUTY MAYOR SORCHIK, THE AFOREMENTIONED RESOLUTIONS READ BY TITLE ON THE CONSENT AGENDA, WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

**PUBLIC HEARING ON COMMUNITY DEVELOPMENT BLOCK GRANT**

Mayor Leutwyler explained that the Township Committee is seeking suggestions on CDBG projects for this grant period. The most recent project was improvements to the Welcome Center and making that restroom handicapped accessible. Leutwyler asked for suggestions for 2014 projects. There were no suggestions at this time from the Township Committee or the public, there were none at this time.

Mayor Leutwyler asked for a motion to close the public hearing on the Community Development Block Grant.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN MARINARI, THE PUBLIC HEARING ON THE 2014 CDGB PROJECTS, WAS CLOSED. ROLL CALL VOTE: ALL AYES.

**OTHER BUSINESS:**

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY COMMITTEEMAN MARINARI, THE JANUARY 1, 2014 BILL LIST WAS APPROVED AS SUBMITTED. ROLL CALL VOTE: ALL AYES.

Mayor Leutwyler explained that the Township would now take a recess from the regular meeting to open up the meeting to the Board of Health.

The meeting was recessed for a Board of Health Meeting.

The meeting returned to regular session.

Mayor Leutwyler asked if there was any new business from the Township Committee, there was none. Mayor Leutwyler said Ray Lawson was in attendance he has handed in his letter of resignation/retirement April 1<sup>st</sup>. Leutwyler thanked Lawson for his 12 years of service to the Township. Committeeman Wysong said that Lawson not only performed the duties of custodian for the Township he also served many years working at the Recycling Center.

Mayor Leutwyler asked for public comments. There were none.

Kevin Frenia of the auditing firm of Holman Frenia and Allison introduced himself and said he looked forward to working with the Township.

Mayor Leutwyler asked if there were any further comments from the Township Committee. There were none.

There was no further business for the Reorganization Meeting. Leutwyler asked for a motion to adjourn.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY DEPUTY MAYOR SORCHIK THE REORGANIZATION MEETING OF JANUARY 1, 2014, WAS ADJOURNED. ROLL CALL VOTE: ALL AYES.

Respectfully submitted,

Dorothy J. Hendrickson, RMC  
Municipal Clerk