

May 1, 2013
Municipal Building
121 Evergreen Road
New Egypt, NJ 08533

The Workshop Session of the meeting of the Plumsted Township Committee was called to order by Mayor Leutwyler.

STATEMENT: "This meeting is being held in compliance with the Open Public Meetings Act. It was published in the Tri-Town News, Asbury Park Press, Trenton Times and posted on the bulletin board."

THOSE OFFICIALS PRESENT WERE:

COMMITTEEMAN TROTTA COMMITTEEMAN MARINARI MAYOR LEUTWYLER
COMMITTEEMAN WYSONG ATTORNEY FORAN CLERK HENDRICKSON
BUSINESS ADMINISTRATOR DANCER

Deputy Mayor Sorchik was in attendance via telephone.

Mayor Leutwyler reviewed the agenda. He noted that the Auction for surplus items ended. The Committee discussed the vehicles that did not sell. It was decided to hold the KIA and 1993 Honda until auction and go ahead with the other four was close enough to accept. Mayor Leutwyler asked for a motion to accept all bids except for the 1993 Honda and 2007 KIA. Committeeman Wysong made a motion and Committeeman Marinari seconded the motion to accept all of the bids except for the 1993 Honda and 2007 KIA. Roll Call Vote: All Ayes.

Deputy Mayor Sorchik said that representatives from the school, Fire and EMS went to Emmetsburg and spent a week reviewing our plan, storm emergency plan and returned with recommendations to improve our planning process and coordinate with other agencies. During that time, Matthew Jacobs, one of the representatives from Fire and EMS, expressed an interest in being a Deputy Coordinator working with the Emergency Management Coordinator Linda Salcfas. He is a resident and if he meets the qualifications, Deputy Mayor Sorchik felt the Committee should entertain this request as volunteering as Deputy Emergency Management Coordinator.

Committeeman Wysong questioned Resolution No. 2013-163 regarding the refund of a Planning/Land Use Board Escrow Balance for Block 55, Lot 135. He said that the email from the Township's Engineer noted there were no outstanding invoices but never finished his approval. There is also no knowledge of filing conservation easement that the Board approved which would fall under the escrow. Municipal Clerk Hendrickson said in the resolution it stated that the said Block and Lot is subject to conditions as set forth in Jack Mallon's correspondence dated April 1st.

Committeeman Marinari noted that Business Administrator Dancer has been trying to set a meeting between the School Board and Township. He felt it was important that the meetings with the School Board continue.

Mayor Leutwyler said the Township received official correspondence from Assemblyman Ron Dancer's 12th District Legislative Office that the State approved a grant in an amount of \$160,000, which will enable the Township to resurface a portion of Holly Hill Drive. He wanted to go on record to thank Assemblyman Dancer.

Committeeman Marinari said that when the SRO was set up, there was a non-contractual discussion that in May the Committee would review it with the Superintendent.

Mayor Leutwyler wanted everyone to know that when the Committee returned from Executive Session that he would be excusing himself to go to Fire House. Jodi Byrne of EMS was being sworn in as Captain and he would then return. Committeeman Trotta will open the Regular Session.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN WYSONG, RESOLUTION NO. 2013-157, A RESOLUTION OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CONVENING OF AN EXECUTIVE SESSION IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT WAS ADOPTED, AS AMENDED. ROLL CALL VOTE: ALL AYES. This resolution was amended to add Police.

Upon completion of the Executive Session, the meeting returned to Open Session.

Committeeman Trotta called the regular session of the Township Committee meeting to order with the flag salute. Trotta introduced the professionals at the dais.

MINUTES CONSIDERED FOR APPROVAL:

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN WYSONG, THE BUDGET WORKSHOP MEETING OF DECEMBER 20, 2012 WAS APPROVED AS SUBMITTED. ROLL CALL VOTE: ALL AYES

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN MARINARI, THE SPECIAL MEETING OF DECEMBER 27, 2012 WAS APPROVED AS SUBMITTED. ROLL CALL VOTE: ALL AYES

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY DEPUTY MAYOR SORCHIK THE JANUARY 2, 2013 REORGANIZATION MEETING WAS APPROVED AS SUBMITTED. ROLL CALL VOTE: ALL AYES

PRESENTATIONS:

Committeeman Trotta asked Rebecca Putvinski a representative of Relay for Life, to come forward to accept the Proclamation for May 4, 2013 for Paint the Town Purple.

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN MARINARI, THE PROCLAMATION PROCLAIMING MAY 4, 2013 FOR PAINT THE TOWN PURPLE ACTIVITIES FOR RELAY FOR LIFE WAS ADOPTED. ROLL CALL VOTE: ALL AYES

Rebecca said she was an Allentown representative for the New Egypt Relay for Life Committee. She stated that there were currently 60 teams and noted that they were doing better this year at this point than last year. Their goal is to raise money for breast cancer. She said with Paint the Town Purple, they put purple ribbons and Relay posters up through the town to spread awareness for cancer and how to stop it and what they are doing to help the cause. They dress in purple and wear wacky purple hair. The Committee thanked her for attending to accept the proclamation.

Committeeman Trotta asked Bruce Blount to come forward to accept the Brain Tumor Walk Proclamation for May 18, 2013.

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN TROTТА, THE PROCLAMATION PROCLAIMING MAY 18, 2013 FOR THE NEW EGYPT BRAIN TUMOR WALK WAS ADOPTED. ROLL CALL VOTE: ALL AYES

Mr. Blount said that one thing is most interesting is nationally the month of May is set aside as National Brain Tumor Awareness Month. He is an 18-year brain tumor survivor, which is statistically very rare. He noted there were only 12 States that participate in walks, which New Egypt is one and this is the third year. He had cards with additional information if anyone was interested walking or donating. The walk starts at 10AM at the Rec Field.

Committeeman Wysong read the proclamation supporting Green Team (SJPC) participation in the Sustainable Jersey Municipal Certification Program for 2013.

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN MARINARI, THE PROCLAMATION SUPPORTING GREEN TEAM (SJPC) PARTICIPATION IN THE SUSTAINABLE JERSEY MUNICIPAL CERTIFICATION PROGRAM FOR 2013 WAS ADOPTED. ROLL CALL VOTE: ALL AYES

Committeeman Trotta noted that the Memorial Day Parade is scheduled for Monday, May 27, 2013 at noon. Anyone interested in participating, please contact Peter Ylvisaker.

PUBLIC HEARING ON 2013 MUNICIPAL BUDGET OF PLUMSTED TOWNSHIP

Committeeman Trotta opened the public hearing on the budget that was introduced on March 14, 2013. He noted that the presentation would be on the Township Website. He proceeded with an overview of the budget stating that in 2012 it was \$3.3 million and in 2013 is \$3.2 million, which is \$32,972 less than 2012. With respect to the salaries, he noted that the salaries were 2.6% more than last year due to police contract, Operating Expenses were 8.4% less than 2012. Due to the 2% Tax Cap Levy Law, which is about \$32,000.00, the debt and capital increase is almost \$72,000.00, revaluation charge of \$28,334.00, health insurance increase of \$22,824.00 and pension increase of \$9,082.00. With respect to the health insurance, the

township changed to a different plan to save the township money, which is the same or better but at a lower cost. He noted there was a maximum of \$159,381.00 tax dollar increase. Five cents of this tax increase is due to ratable loss and to raise that same amount of money we had to raise the tax rate by 5 cents. There is a 2-cent increase in the tax rate that covers the \$159,381.00 tax increase so the total tax rate for 2013 is 22 cents on the municipal level. Committeeman Trotta said the Township is seeking transitional state aid to help balance the budget.

He then reviewed the ratable base loss. In 2012, there was \$1,055,257,351.00 in land and buildings in the Township. As of the new reassessment, the Township is down to \$785,909,959.00, which is a loss of \$269,347,392.00, a loss 25 1/2%. The average home was \$372,067.00 last year vs. \$275,900 in 2013. In 2012, the value of one cent on the tax rate raised \$105,525.00 and with the reduction in 2013, it is \$78,590.00, which is a decrease of \$26,935.00. With respect to the Township's portion of the taxes, which is the only amount the municipality has control over, a resident paid \$561.00 in 2012 and in 2013; it is \$616.00 and increase of \$55.00 or 9.8%. The County average tax is \$1,764.00 for the municipal portion of the taxes and in Plumsted Township; the average is \$616.00, which is \$1,484.00 less, which is the lowest in the County. The State average property tax is \$7,870.00 and in Plumsted, it is \$6,345.00, which is \$1,525 less. With respect to the estimated total tax bill, the school is the lions share of the taxes, which is almost 64% of the taxes, the County is 17.6%, Township is 9.7%, Fire is 8% and Open Space is .9%. The total estimated tax increase is \$647,168.00 or 3.7%. With respect to tax appeals after the last assessment, the Township has had to absorb the total amount of the approved tax appeals. In 2011, the Township had to borrow \$145,000.00 to pay the school, county and the fire district and in 2012, the Township had to borrow \$282,000.00. The actual 2012 total tax rate is \$1.65 per hundred dollars and the estimated 2013 total tax rate is \$2.30 per hundred dollars. The total change is 65 cents on the tax rate which \$206.00 on the tax itself on the average home. This is 3.4% over last year, 57 cents of the tax increase is due to the ratable loss, and 8 cents is estimated tax increase with all of the entities combined.

Committeeman Trotta opened the public hearing for public comment.

Luisa Erich-Carr questioned the \$28,334.00 the total cost of the revaluation, which Business Administrator Dancer explained the total cost was about three times that amount because you pay 1/3 of it over three years, which is about \$84,000.00. Since this money was borrowed through a Bond Anticipation Note, the State allows this money to be paid back over three years. He explained the Professional Appraisers did the analytical work and field work and Maureen Francis, Plumsted's Tax Assessor was paid an additional stipend in an amount of \$30,000.00 to save money so the Township was able to save some money instead of having to go out for a full reval. There was some money left over for legal expenses to defend tax appeals, and a field inspector to help the Tax Assessor. By doing it this way, the Township saved \$100,000.00 as it cost the Township \$185,000.00.

She questioned the change for the Health Insurance Plan for the employees. It was explained that the employees are covered under the Ocean/Monmouth Health Insurance Fund, which is a group of municipalities that pull their resources and take the private insurance companies out of the business so that we are not paying a middle man. Each year if there are monies left over in the pool, it goes back as a dividend to the participating municipalities. Right now the Township has approached the Health Insurance Fund to provide an insurance program that would provide the same benefits but at a lower cost.

She questioned the County tax, which Committeeman Trotta said there was a .3% decrease on the County level because they are allowed to change their open space taxes to try and help the taxpayers. In addition, since the Township is covering the successful tax appeals, the law is written in such a way that the Township in that year which refunds are given to the public, the Township itself has to absorb 100% of that cost. However, in that law since the Township had to borrow money, it provides that with respect to a county, the next succeeding year's budget, the county will give an adjustment for the Township in the following year, which helped Plumsted receive the adjustment. She questioned going forward if the school, county and fire district would have to pay their portion with respect to the tax appeals. It was explained that there was a resolution on the agenda that would address this issue.

Resident Ed said in 2007, there was a revaluation done and the residents were taxed at the high level. He said that since just a few people appealed and won their appeals, all should be entitled to an appeal as the residents were over taxed. The taxpayers had to pay for the reassessment and now everyone has to pay their fair share making up the difference in the tax rate when they were all expecting a tax decrease. The question was when is enough, enough. He moved to Plumsted in 2005 because of Assemblyman Dancer's philosophy with respect to shared services to keep everything at a low point. But he is now in a position where he may not be able to stay in

Plumsted. He never appealed his taxes and does not fault the residents who did, but we now have to make up the difference with the tax rate. What happens next year? He moved here because it was rural area and a small town. He did not see changing the tax rate to make up the difference. He felt the Township should sustain itself as a community and look out for each other. He questioned if the school budget is a fixed number for 2013. He was told it was their budget. Business Administrator Dancer had numbers from the County Board of Taxation, which he went over.

Mayor Leutwyler said the Township was very proactive in sharing services, which he explained. He also understood his concern regarding the increase in taxes and wanted him to know that if he had any suggestions to contact him because the Township is always looking for ways to save money. It was also noted that a lot of land has been preserved in Plumsted.

Luisa Erich Carr asked if the school went over the 2% CAP. Administrator Dancer said they were within the 2% CAP, but the way the law was written, it's up to a 2% increase total taxes but there are exemptions of capital, debt service, and they used all of their available CAP Bank and next year they will have no money in the CAP Bank. She also questioned the courtesy bussing contribution to the school. She was told the Township had no money for that this year and it will be discussed at a meeting with them.

Sam Russo, Sr. questioned the police budget being contractual, and asked if that figure has not been established yet. He was told that the figure was based on their current contract.

ON MOTION COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN MARINARI, THE PUBLIC HEARING ON THE 2013 MUNICIPAL BUDGET OF PLUMSTED TOWNSHIP WAS CLOSED. ROLL CALL VOTE: ALL AYES

It was also noted that a local resident Vince Lotito volunteered his time for technical assistance in preparing the budget presentation and Mrs. Brenda Dancer for locating an Apple Store to purchase an attachment to make the laptop compatible with the projector.

**PUBLIC HEARING: Therapeutic Massage Establishment Application submitted
Annette Lanham (MD, Inc. – Massage Delivery)**

Mayor Leutwyler opened the public hearing on the Therapeutic Massage Establishment Application submitted by Annette Lanham. Since there were no questions from the public or the Committee, he asked for a motion to close the public hearing.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY DEPUTY MAYOR SORCHIK, THE PUBLIC HEARING ON THE THERAPEUTIC MASSAGE ESTABLISHMENT APPLICATION WAS CLOSED. ROLL CALL VOTE: ALL AYES

ORDINANCES: SECOND READING AND PUBLIC HEARING

Mayor Leutwyler opened the public hearing on Ordinance No. 2013-06 that establishes a CAP Bank for Calendar Year 2013. He said the Township was not expecting to spend any more money; it just keeps a door open. Since there were no questions from the public or Committee, he asked for a motion to close the public hearing.

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY DEPUTY MAYOR SORCHIK, THE PUBLIC HEARING ON ORDINANCE NO. 2013-06, AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, TO ESTABLISH THE MUNICIPAL BUDGET APPROPRIATION AND TO ESTABLISH A CAP BANK FOR CALENDAR YEAR 2013 (N.J.S.A. 40A:4-45.14) WAS CLOSED. ROLL CALL VOTE: ALL AYES

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN TROTTA, ORDINANCE NO. 2013-06 WAS ADOPTED ON SECOND AND FINAL READING. ROLL CALL VOTE: ALL AYES

Mayor Leutwyler opened the public hearing on Ordinance 2013-07 that establishes a "Hotel and Motel Tax". Committeeman Trotta said this was adding the penalties for breaking the State Law on the Hotel and Motel Tax stating that the facility cannot offer to pay the sales tax themselves, it has to be paid by the occupant. This was not in the original ordinance which why it was being amended. Since there were no questions or comments from the public or Committee, Mayor Leutwyler asked for a motion to close the public hearing.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN TROTTA, THE PUBLIC HEARING ON ORDINANCE NO. 2013-07, AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING

AND SUPPLEMENTING CHAPTER 21AA, SECTION 4 OF THE GENERAL ORDINANCES OF THE TOWNSHIP OF PLUMSTED ENTITLED "HOTEL AND MOTEL TAX", WAS CLOSED. ROLL CALL VOTE: ALL AYES

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY COMMITTEEMAN WYSONG, ORDINANCE NO. 2013-07 WAS ADOPTED ON SECOND AND FINAL READING. ROLL CALL VOTE: ALL AYES

RESOLUTIONS:

THE FOLLOWING RESOLUTIONS ON A CONSENT AGENDA ARE CONSIDERED ROUTINE AND SHALL BE ENACTED BY ONE MOTION. SHOULD ANY MEMBER OF THE TOWNSHIP COMMITTEE SEEK SEPARATE DISCUSSION OF ANY ITEM, THAT ITEM SHALL BE REMOVED AND DISCUSSED SEPARATELY. THE FOLLOWING RESOLUTIONS WILL BE VOTED ON IN ONE VOTE.

RESOLUTION NO. 2013-158 – APPOINTING OFFICERS TO THE PLUMSTED TOWNSHIP COUNCIL FOR THE ARTS

RESOLUTION NO. 2013-159 – AUTHORIZING THE SUBMITTAL OF THE U.S. DEPARTMENT OF JUSTICE – FY-13 BULLETPROOF VEST PARTNERSHIP GRANT APPLICATION

RESOLUTION NO. 2013-160 – AUTHORIZING THE ISSUANCE OF CHECKS FOR THE REDEMPTION OF TAX SALE CERTIFICATES

RESOLUTION NO. 2013-161 – ENDORSING AND SUPPORTING THE STATE OF NEW JERSEY, GREEN ACRES PROGRAM ACQUISITION OF PROPERTY WITHIN THE TOWNSHIP OF PLUMSTED (BLOCK 55, LOT 124 - 1.98 ACRES EST.)

RESOLUTION NO. 2013-162 – SUPPORTING SENATE BILL 1896 AND ASSEMBLY BILL NO. 1503 FIRE DISTRICTS AND OTHER TAXING DISTRICTS TO SHARE IN THE BURDEN OF PAYING PROPERTY TAX REFUNDS (Assemblyman Michael P. Carroll – District 25; Assemblywoman Caroline Casagrande – District 11; Assemblywoman Holly Schepisi – District 39; and Senator Anthony R. Bucco – District 25)

RESOLUTION NO. 2013-163 – AUTHORIZING THE REFUND OF PLANNING/LAND USE BOARD ESCROW BALANCE TO DAVID BILOTTI (BLOCK 55, LOT 135)

RESOLUTION NO. 2013-164 – ACCEPTING THE TAX COLLECTOR'S STATEMENT OF UNCOLLECTABLE TAXES FOR THE 2013 TAX YEAR PURSUANT TO N.J.S.A. 54:4-91.1

RESOLUTION NO. 2013-165 – TO CANCEL TAXES DUE TO DELETIONS, EXEMPTIONS AND REASSIGNMENTS

RESOLUTION NO. 2013-166 – AUTHORIZING MUNICIPAL ENDORSEMENT FOR THE OCEAN COUNTY NATURAL LANDS PRESERVATION PROGRAM (BLOCK 43, LOTS 46; 60 AND 66 – 21.48 ACRES)

RESOLUTION NO. 2013-167 – ISSUING A THERAPEUTIC MASSAGE ESTABLISHMENT LICENSE TO ANNETTE B. LANHAM, RN, LMT (MASSAGE DELIVERY, INC.)

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN WYSONG, THE AFORMENTIONED RESOLUTIONS READ BY TITLE ON THE CONSENT AGENDA WERE ADOPTED. ROLL CALL VOTE: ALL AYES.

MOTION TO CONSIDER:

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY DEPUTY MAYOR SORCHIK, THE FOLLOWING BINGO AND RAFFLES LICENSES WERE APPROVED: BINGO LICENSE NO. 2013-16 - McKAIG-TEST-MULLEN AMERICAN LEGION AUXILIARY UNIT 455 FOR A BASKET BINGO; RAFFLES LICENSE NO. 2013-17 – McKAIG-TEST-MULLEN AMERICAN LEGION AUXILIARY UNIT 455 FOR AN ON PREMISE MERCHANDISE RAFFLES; AND RAFFLES LICENSE 2013-18 – McKAIG-TEST-MULLEN AMERICAN LEGION AUXILIARY UNIT 455 FOR AN ON PREMISE 50/50 WAS APPROVED. ROLL CALL VOTE: ALL AYES.

REPORTS OF DEPARTMENTS AND PROFESSIONALS:

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY DEPUTY MAYOR SORCHIK, THE MAY 1, 2013 BILL LIST WAS APPROVED AS SUBMITTED. ROLL CALL VOTE: ALL AYES.

REPORTS SUBMITTED FOR COMMITTEE REVIEW:

CONSTRUCTION REPORT – March, 2013; COURT REPORT – March, 2013; TAX COLLECTORS REPORT – March, 2013 and FINANCE REPORTS – Revenue Summary by Month - March, 2013 and Abbreviated Summary Budget Account Status (All Funds; Capital Fund; Grant Fund; Dog Trust Fund and Other Trust Funds) – March, 2013; Report memo regarding 2013 Vehicle Recycling and Auction

OTHER BUSINESS:

Mayor Leutwyler asked for any old or new business from the Committee.

Committeeman Trotta stated that May was a very busy month. New Egypt Day is on May 11th, Brain Tumor Walk and Relay for Life on May 18th, and the Memorial Day Parade on May 19th. Mayor Leutwyler noted that the New Egypt High School Band and Pemberton High School Band would be in the parade. He also wanted to thank Pemberton for their continued participation but could not make a donation this year. He also invited anyone or group who would like to march in the parade to contact Peter Ylvisaker.

There was no further business from the Township Committee.

Mayor Leutwyler asked for public comments. There was none.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN TROTTA, THE MEETING WAS ADJOURNED. ROLL CALL VOTE: ALL AYES.

Respectfully submitted,

Dorothy J. Hendrickson, RMC
Municipal Clerk