

November 7, 2012  
Municipal Building  
121 Evergreen Road  
New Egypt, NJ 08533

The Workshop Session of the meeting of the Plumsted Township Committee was called to order by Mayor Leutwyler.

**STATEMENT:** "This meeting is being held in compliance with the Open Public Meetings Act. It was published in the Tri-Town News and posted on the bulletin board."

**THOSE OFFICIALS PRESENT WERE:**

COMMITTEEMAN TROTTA	COMMITTEEMAN MARINARI	MAYOR LEUTWYLER
DEPUTY MAYOR SORCHIK	COMMITTEEMAN WYSONG	ATTORNEY FORAN
CLERK HENDRICKSON	ADMINISTRATOR DANCER	

Mayor Leutwyler asked if there was any discussion from the Township Committee.

There was discussion on Ordinance No. 2012-08 regarding Engine Braking and repealing it. An Ordinance will be introduced repealing it due to correspondence received from the NJ Department of Transportation and Ocean County Engineering.

Regarding Energy Aggregation for Municipal Electric Supply for Businesses, the Committee wanted to see a rebid for the businesses.

Regarding an Appointment to the Municipal Utilities Authority, Mayor Leutwyler said the interested party was away at this time. He will contact him when he returns for possible appointment at the next Township Committee Meeting.

Ordinance No. 2012-12 regarding Ballfield Lighting for Parks and Recreation Areas is still on hold at this time.

Deputy Mayor Sorchik reported on Hurricane Sandy and OEM Meetings. He stated that at this time, there were still 75 residents without power. He stated there were four FEMA Disaster Recovery Centers one of which was in Toms River. Residents can also go online for FEMA or call 1-800-FEMA. He felt a letter should go to the Tri-Town News thanking the first responders and their families during the hurricane. Committeeman Wysong also wanted to thank the First Aid, Fire Department, C.E.R.T. and OEM for their efforts in this situation. Their efforts were greatly appreciated.

There was discussion regarding extending the Leaf and Branch Site on Saturday, November 10<sup>th</sup> to 8AM to 4PM from the normal operating hours of 8AM to noon.

Committeeman Wysong discussed moving the Leaf & Branch Site to another location as of January 2013. The proposed locations were the Good Tree Farm on Jacobstown Road, EME on Route 539, Russo Farm on Hopkins Lane and the Ocean County Landfill. He explained the advantages and disadvantages for each area. He will further investigate this for the next Township Committee Meeting. It was noted that the County Recycling Plan would need to be amended when an area is changed.

Attorney Foran read Resolution No. 2012-258.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY DEPUTY MAYOR SORCHIK, RESOLUTION NO. 2012-279, A RESOLUTION OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CONVENING OF AN EXECUTIVE SESSION IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT, ROLL CALL VOTE: ALL AYES.

The regular session of the Township Committee meeting was opened with the flag salute. Mayor Leutwyler introduced the professionals at the dais.

**MINUTES:**

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN WYSONG, THE WORKSHOP/REGULAR/EXECUTIVE SESSION MINUTES OF JULY 11, 2012, WERE APPROVED AS SUBMITTED. ROLL CALL VOTE: ALL AYES.

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY COMMITTEEMAN WYSONG, THE SPECIAL MEETING MINUTES OF AUGUST 3, 2012, WERE APPROVED AS SUBMITTED. ROLL CALL VOTE: ALL AYES.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN TROTTA, THE REGULAR/WORKSHOP/EXECUTIVE SESSION MINUTES OF AUGUST 1, 2012, WERE APPROVED AS SUBMITTED. ROLL CALL VOTE: ALL AYES.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN TROTTA, THE REGULAR/WORKSHOP/EXECUTIVE SESSION MINUTES OF SEPTEMBER 5, 2012, WERE APPROVED AS SUBMITTED. ROLL CALL VOTE: ALL AYES WITH DEPUTY MAYOR SORCHIK ABSTAINING.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN TROTTA, THE SPECIAL MEETING MINUTES OF OCTOBER 10, 2012 WERE APPROVED AS SUBMITTED. ROLL CALL VOTE: ALL AYES.

**ORDINANCES: Introduction**

Mayor Leutwyler said that Ordinance No. 2012-16 was being introduced by title. It is to repeal Chapter 60, "Traffic", Section 37, "Prohibition of Engine-Braking" of the General Ordinances of the Township of Plumsted. There was discussion by the Committee regarding correspondence received from NJ Department of Transportation and Ocean County regarding the use of engine braking and it was decided to repeal Ordinance No. 2012-08.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN MARINARI, THE INTRODUCTION OF ORDINANCE NO. 2012-16, AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY REPEALING CHAPTER 60, "TRAFFIC", SECTION 37, "PROHIBITION OF ENGINE-BRAKING OF THE GENERAL ORDINANCES OF THE TOWNSHIP OF PLUMSTED" WAS INTRODUCED. ROLL CALL VOTE: ALL AYES. The second reading and public hearing will be heard at the next regularly scheduled Township Committee Meeting on December 5, 2012.

**ORDINANCES: Second Reading and Public Hearing**

Mayor Leutwyler opened the public hearing on Ordinance No. 2012-14, an Ordinance of the Township of Plumsted, County of Ocean, State of New Jersey, amending and supplementing Chapter 46, of the General Ordinances entitled "Personnel Policy". There was no public comment.

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN TROTTA, THE SECOND AND FINAL READING OF ORDINANCE NO. 2012-14, AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 46 OF THE GENERAL ORDINANCES OF THE TOWNSHIP OF PLUMSTED ENTITLED "PERSONNEL POLICY" WAS CLOSED. ROLL CALL VOTE: ALL AYES.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN WYSONG, ORDINANCE NO. 2012-14 WAS ADOPTED ON SECOND AND FINAL READING. ROLL CALL VOTE: ALL AYES.

Mayor Leutwyler opened the public hearing on Ordinance No. 2012-15, refunding Bond Ordinance providing for payment of amounts owing to others for taxes levied in and by the Township of Plumsted, in the County of Ocean, New Jersey, appropriating \$282,000 Bonds or Notes of the Township of Plumsted for financing the cost thereof. Business Administrator Dancer stated that before this ordinance could be adopted, approval was needed from the Local Finance Board. He stated that correspondence from Bond Counsel was received today stating the Township has received approval to adopt the Bond Ordinance. There was no public comment.

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY DEPUTY MAYOR SORCHIK, THE SECOND AND FINAL READING OF ORDINANCE NO. 2012-15, A REFUNDING BOND ORDINANCE PROVIDING FOR PAYMENT OF AMOUNTS OWING TO OTHERS FOR TAXES LEVIED IN AND BY THE TOWNSHIP OF PLUMSTED, IN THE COUNTY OF OCEAN, NEW JERSEY, APPROPRIATING \$282,000 BONDS OR NOTES OF THE TOWNSHIP OF PLUMSTED FOR FINANCING THE COST THEREOF WAS CLOSED. ROLL CALL VOTE: ALL AYES.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN WYSONG, ORDINANCE NO. 2012-15 WAS ADOPTED ON SECOND AND FINAL READING. ROLL CALL VOTE: ALL AYES.

**RESOLUTIONS:**

THE FOLLOWING RESOLUTIONS ON A CONSENT AGENDA ARE CONSIDERED ROUTINE AND SHALL BE ENACTED BY ONE MOTION. SHOULD ANY MEMBER OF THE TOWNSHIP COMMITTEE SEEK SEPARATE DISCUSSION OF ANY ITEM, THAT ITEM SHALL BE REMOVED AND DISCUSSED SEPARATELY. THE FOLLOWING RESOLUTIONS WILL BE VOTED ON IN ONE VOTE.

RESOLUTION NO. 2012-280 – CANCELLING 2012 TAXES DUE TO TOTALLY DISABLED VETERAN STATUS FOR 23 HICKORY LANE (BLOCK 47, LOT 14.20)

RESOLUTION NO. 2012-281– AUTHORIZING THE ISSUANCE OF CHECKS FOR THE REDEMPTION OF A TAX SALE CERTIFICATE

RESOLUTION NO. 2012-282 – AMENDING RESOLUTION NO. 2012-142 AUTHORIZING THE APPOINTMENT OF THE FIRM OF CITTA, HOLZAPFEL AND ZABARSKY, AS TOWNSHIP PROSECUTORS

RESOLUTION NO. 2012-283 – REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE AND APPROPRIATION PURSUANT TO N.J.S.A.40A:4-87 (U.S. DEPT. OF JUSTICE FY-12 BULLETPROOF VEST PARTNERSHIP GRANT)

RESOLUTION NO. 2012-284 – REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE AND APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-87 (STATE OF NEW JERSEY – FY10 RECYCLING TONNAGE GRANT IN THE AMOUNT OF \$6,040.52)

RESOLUTION NO. 2012-285 – ADJUSTING TAXES ON BLOCK 47.09 AND LOT 13, DUE TO A CLERICAL ERROR

RESOLUTION NO. 2012-286 – AUTHORIZING A TRANSFER OF APPROPRIATIONS IN ACCORDANCE WITH THE PROVISIONS OF N.J.S. 40A:4-58

RESOLUTION NO. 2012-287 – AUTHORIZING THE MAYOR TO EXECUTE A LEASE AGREEMENT WITH NEW EGYPT AMERICAN LEGION POST 455 FOR THE USE OF A MUNICIPAL ALLIANCE BUILDING LOCATED AT 2 MEADOWBROOK LANE (BLOCK24, LOT 7)

RESOLUTION NO. 2012-288 – TO EFFECTUATE THE RENEWAL OF A CONTRACT TO PROVIDE 2012/2013 SNOWPLOWING/SALTING SERVICES FOR THE TOWNSHIP OF PLUMSTED TO VERNON E. DANCER

RESOLUTION NO. 2012-289 – AUTHORIZING PLUMSTED TOWNSHIP TO RENEW THE SHARED SERVICE AGREEMENT WITH UPPER FREEHOLD TOWNSHIP FOR THE SHARING OF SALT

RESOLUTION NO. 2012-290 – AUTHORIZING PLUMSTED TOWNSHIP TO PARTICIPATE IN A SHARED SERVICE AGREEMENT FOR THE SHARING OF SALT SPREADING AND SALT SPREADING EQUIPMENT WITH AND BETWEEN THE TOWNSHIP OF PLUMSTED AND THE PLUMSTED TOWNSHIP SCHOOL DISTRICT

RESOLUTION NO. 2012-291 – AUTHORIZING THE TOWNSHIP CLERK TO ADVERTISE FOR RECEIPT OF BIDS FOR A PRIVATE GROUNDS MAINTENANCE COMPANY TO PROVIDE GROUNDS MAINTENANCE SERVICES TO PUBLIC LANDS WITHIN THE TOWNSHIP OF PLUMSTED

RESOLUTION NO. 2012-292 – AUTHORIZING THE TOWNSHIP CLERK TO ADVERTISE FOR THE RECEIPT OF BIDS FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT FY2012 HANDICAPPED ACCESS & IMPROVEMENTS – WELCOME CENTER PROJECT (CT-1524-12)

RESOLUTION NO. 2012-293 – APPROVING THE CERTIFICATION OF THE PMUA EXECUTIVE DIRECTOR CONCERNING NON-PAYMENT OF TRASH COLLECTION SERVICE TO VARIOUS CUSTOMERS FOR SAID COSTS

RESOLUTION NO. 2012-294 – EXTENDING THE GRACE PERIOD FOR THE 2012 FOURTH QUARTER TAXES due to Hurricane Sandy.

RESOLUTION NO. 2012-295 – SUPPORTING NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES PROGRAM TARGETED ACQUISITION AREA, BLOCK 76, LOT 82.07 Q-FARM

The following draft resolution was added to the agenda.

RESOLUTION NO. 2012-296 – APPOINTING GEORGE CONLEY, IV AS ALTERNATE ELECTRICAL/SUBCODE INSPECTOR IN THE ABSENCE OF ALAN WILKINS

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY COMMITTEEMAN MARINARI, THE AFOREMENTIONED RESOLUTIONS READ BY TITLE ON THE CONSENT AGENDA WERE ADOPTED. ROLL CALL VOTE: ALL AYES.

**MOTION TO CONSIDER:**

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN WYSONG, THE FOLLOWING BINGO AND RAFFLES LICENSES WERE APPROVED: RAFFLES LICENSE NO. 2012-36, FOR AN OFF PREMISE 50/50 RAFFLES FOR NEW EGYPT ELKS BPO ELKS 2457; RAFFLES LICENSE NO. 2012-37 FOR AN ON PREMISE 50/50 FOR MC KAIG-TEST-MULLEN AMERICAN LEGION AUXILIARY UNIT 455; BINGO LICENSE NO. 2012-38, FOR A BINGO FOR AMERICAN LEGION, MC KAIG-TEST-MULLEN POST 455. ROLL CALL VOTE: ALL AYES.

**REPORTS OF DEPARTMENTS AND PROFESSIONALS:**

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN WYSONG, THE NOVEMBER 7, 2012 BILL LIST WAS APPROVED AS AMENDED. ROLL CALL VOTE: ALL AYES.

Committeeman Wysong questioned \$27,900 for Van Cleef Engineering. It was explained that it was for the Wastewater Permitting; the JCP&L Bill, which was explained that it was a flat fee; the Edmonds bill, which was for the 2013 Annual Maintenance Contract; and Adler restitution payment, which was explained it, was due to a Court matter.

**REPORTS SUBMITTED FOR COMMITTEE REVIEW:**

CONSTRUCTION REPORT – September, 2012; FINANCE REPORTS – Revenue Summary by Month - September, 2012; Abbreviated Summary Budget Account Status – September, 2012; Grant Fund-Revenue – September, 2012; Grant Fund-Budget Appropriation – September, 2012; Trust Funds (#12-#18) – September, 2012; Capital Fund – September, 2012; Capital Fund – September, 2012

**OTHER BUSINESS:**

Mayor Leutwyler asked for any old or new business from the Committee.

Committeeman Wysong had old business with respect to the Township’s Website. He had two proposals which he had delivered to the Committee for their review. Committeeman Trotta had some concerns regarding the City Connections website. He made copies showing outdated information. After some discussion, a subcommittee of Committeeman Trotta and Committeeman Wysong would meet to discuss and return with a recommendation at the next Township Committee Meeting.

Committeeman Marinari said the Holiday Tree was planted in front of the Municipal Building. He also noted that Big Woods would donate another tree to be planted in the former location on Lakeview Drive, but the businesses would need to take care of it, as the trees previously donated have not survived at that location. Committeeman Marinari was waiting for confirmation from Mr. Lewis as there is a period of time when the tree could be planted.

The Township Committee wanted to thank the Township Employees for their dedication in coming into work when there was no heat or electric.

Regarding the Internal Control Handbook, Danielle Peacock, Tax Collector/Assistant Treasurer, had some issues with it and wanted to discuss them.

Committeeman Trotta asked if the time for the January 2, 2013 Reorganization Meeting could be changed as he could not make it at 6:30. The Committee decided to change the time to 7PM.

Business Administrator Dancer told the Committee that Senator Beroney (not sure of name) was able to obtain steel from 9/11 to present to Plumsted Township. Dancer explained the approximate size and asked for suggestions regarding the location. There was discussion on possibly having a dedication ceremony next year on the anniversary of 9/11.

Mayor Leutwyler asked for any public comment. There was no public comment.

There was no further business for the meeting.

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY DEPUTY MAYOR SORCHIK,  
THE MEETING WAS ADJOURNED. ROLL CALL VOTE: ALL AYES.

Respectfully submitted,

Nancy P. Hendrickson, RMC  
Deputy Municipal Clerk