

September 5, 2012  
Municipal Building  
121 Evergreen Road  
New Egypt, NJ 08533

The Workshop Session of the meeting of the Plumsted Township Committee was called to order by Mayor Leutwyler.

**STATEMENT:** "This meeting is being held in compliance with the Open Public Meetings Act. It was published in the Tri-Town News and posted on the bulletin board."

**THOSE OFFICIALS PRESENT WERE:**

COMMITTEEMAN TROTTA	COMMITTEEMAN MARINARI	MAYOR LEUTWYLER
DEPUTY MAYOR SORCHIK	COMMITTEEMAN WYSONG	ATTORNEY FORAN
CLERK HENDRICKSON	ADMINISTRATOR DANCER	

Deputy Mayor Sorchik called in via telephone.

Mayor Leutwyler asked if there was any discussion from the Township Committee.

Committeeman Wysong said he wanted to talk about the website. He had a meeting with Sherri and Vince Lotito. He went over Policy Updates for the Welcome Center with Peter. Regarding the Ordinance on engine braking, the letter from New Jersey DOT did not support approval of engine braking and asked if the Committee could still do the ordinance. If the Committee moves forward, would signs be permitted on Route 537 on the Monmouth County side? Attorney Foran asked about approval from the County as well, which Mayor Leutwyler said the County was okay with the signs but did not endorse them. Regarding the Drug Free School maps letter from the Township Engineer in the amount of \$750.00, he talked to the CFO and she said there was enough in the budget this year. It was decided to go ahead and update the maps. Regarding Courtesy Busing, he asked if the Township had an agreement. Mr. Dancer said it was done at the reorganization meeting when the first payment was made. He asked about funds coming from the sidewalk improvement fund. Regarding the Ocean County Tourism Grant the Township received, he was told the \$1,000.00 matching funds was budgeted for.

Committeeman Trotta questioned draft Resolution No. 2012-247, which is the Internal Control Handbook. He wanted to know how this came about and did it have to be adopted at this meeting. He would like more time to look through it. Mr. Dancer said it was prepared as a draft for discussion because for the past two years we had to submit a Best Management Practices Worksheet. In order to get all of the State Aid money this year, there are Internal Accounting Control processes, procedures and authorizations, designed to safeguard assets and limit the risk of loss or misstatement. In order to receive all of the State Aid, you need to get an answer yes between 41 and 50 and there would be no penalty. The second one pertaining to Best Management Practice is No. 11, an accounting policy manual documenting all internal accounting control processes, procedures and authorizations and communicating them to the staff. The CFO answered yes, adopting the Internal Control Policy. The Township is at 41 and there are some question marks. This is very tight and the Township does not want to be penalized. This can be tweaked, something can be changed, and the resolution can be amended. He said this has to be discussed and the CFO had to send it in under her certification and license number no later than September 28<sup>th</sup>. However, there is a requirement with Best Management Practice that all of the questions have to be listed on an agenda and it has to be noted in the minutes that there was discussion. It was decided to put it forward and tweak it later if necessary.

Committeeman Marinari questioned Resolution No. 2012-249 regarding the Resource Officer. He questioned whether there was a job description. Mr. Dancer said this went back to a Federal Grant when the Township first applied. The Township had to sign an agreement that they would comply with the following job description, which was in the original grant. During the meeting with the school, there was discussion regarding the Resource Officer. Marinari said a lot of what was in the description was not being done and slipped away. He felt this was important and stated there was a meeting scheduled with Sgt. Petrecca and Dr. Jones the next day.

Mayor Leutwyler said he spoke to Township Engineer Jack Mallon about next year's DOT Grant. He wanted to suggest applying for Holly Hill Drive as it was in need of repair. The Committee was in agreement.

Committeeman Wysong questioned Ordinance 2012-12 regarding Parks and Recreational Areas. He said it did not address a fee schedule for rental of fields or lining the fields for outside

groups. He stated the ordinance drafted in 2003 had suggestions for rental and classifications of the fields. Perhaps an ordinance needs to be adopted for outdoor lighting rental fees used by outside groups. There was discussion whether rental fees could be charged as it was Green Acres. Attorney Foran said he would check into this. The Committee decided to hold Ordinance No. 2012-12 for the October Meeting. Mr. Dancer said Green Acres approval is needed before an ordinance can be adopted.

Committeeman Wysong questioned Resolution No. 2012-242 amending Resolution No. 2012-30 which designated employee salaries. He asked about removing Clerk Typist from the Environmental Commission and Arts Council as they were asked not to spend any Salary and Wage money in the Temporary Budget during this budget year. It was decided to amend the resolution to make these changes. Regarding Resolution No. 2012-243 authorizing a Sidewalk Sale Permit approval, he felt it needed to be amended and add a "Schedule A" giving the limitations. The Committee agreed.

Regarding Resolution No. 2012-244 authorizing a Recycling Rewards Program, he wanted to make sure that by using the Clean Communities Grant money for MUA customer rebates, future grants would not be jeopardized. He was told it would not. Regarding Resolution No. 2012-246 regarding the proposed Water Quality Management Plan amendment, he wanted to know what it was and how it affected Plumsted Township. Mr. Dancer said he spoke to Dave McKeon, Ocean County Director of Planning. He informed him Ocean County was adopting their 2008 Waste Water Management Plan for the entire county and all of the 33 municipalities. The only revision was that the Town Center is our approved sewer service area. However, the Town Center Boundaries were revised somewhat when going through the planning process and the boundaries were tweaked. Mr. Dancer wanted to make sure the County had the map that the MUA has been working off of. As a result, the County did not have the map but assured the Township that they would go ahead and do the resolution. Peter will make sure the County has the updated map. Ocean County Wastewater Management Plan will show Plumsted Township's new Town Center Boundaries that have been given preliminary approval by the DEP.

Regarding Resolution No. 2012-249, with respect to an Interlocal Services Agreement regarding the School Resource Officer, Committeeman Wysong asked if the School Resource Officer trains and educates students. Regarding Item 6 on Page 2 of the Agreement that the Township would pay for the balance of the School Resource Officer's salary as well as fringe benefits and questioned why not half of the benefits since they were paying half of the salary. After some discussion, it was decided to wait until the October meeting for this resolution so this could be checked into.

Regarding Resolution No. 2012-252 with respect to Municipal Appointments and Assignments, he questioned removing and making changes for the Committee's appointments, which would be amended. Regarding Ordinance No. 2012-13, Wysong questioned the fees for solar and asked if the use of fees were standard practice. He asked about the restrictions and setbacks. Mr. Dancer said it was discussed at the Land Use Board meeting and with the Attorney. Because this is Chapter 6, Building and Housing, it is not necessary for a Land Use Board to give a recommendation, but it is necessary for Chapters 14 and 15, Land Subdivision and Zoning.

Mayor Leutwyler asked if there were any additional questions on the prepared agenda. There were none.

Attorney Foran read Resolution No. 2012-241.

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY COMMITTEEMAN WYSONG RESOLUTION NO. 2012-241, A RESOLUTION OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CONVENING OF AN EXECUTIVE SESSION IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT, ROLL CALL VOTE: ALL AYES.

The regular session of the Township Committee meeting was opened with the flag salute. Mayor Leutwyler introduced the professionals at the dais.

**PRESENTATIONS:**

Mayor Leutwyler asked Bill Lewis, Chairman of the Environmental Commission, to come forward for the appointment of Genevieve Ball to the Environmental Commission. Mr. Lewis said the Environmental Commission is always looking for volunteers. Jenna is a local high school student, which links the old with the new generation. Committeeman Marinari presented Jenna with a Certificate of Appointment to the Environmental Commission. She thanked the Committee for this appointment.

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN MARINARI, THE PROCLAMATION RECOGNIZING SEPTEMBER AS HUNGER ACTION MONTH WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

Mayor Leutwyler stated September is Hunger Action Month. Committeeman Trotta read the proclamation and presented it to Carlos Rodriguez of The Food Bank of Ocean and Monmouth Counties, Inc. Mr. Rodriguez said the problem of hunger is a growing concern. In Monmouth and Ocean County, they are serving 127,000 people every year of which 51,000 of those are children and a large amount are under age 5. He said there is a solution to this problem. Food Banking is the coming together of a community, local government, Federal Government, State Government with individuals volunteering together with food drives to make sure every neighbor has a plate at the table. They start with a Food Bank and build a comprehensive solution seeing how they can nurture the family and connect them with other resources so they do not have to keep coming back making their visit short term, not long term. He thanked Plumsted Township for the tremendous recognition because the first step in solving this problem is recognizing the problem is our neighbors. He invited everyone to visit their website [www.foodbankmoc.org](http://www.foodbankmoc.org) and find out 30 ways in 30 days that we can end hunger here in not only this month, but every day of the year.

Certificates of Recognition and Appreciation were given to the following Food Pantries:

Community Food Pantry of New Egypt sponsored by the Presbyterian Church of New Egypt, (Dan Fowler and Donna Charles). Mr. Fowler thanked the Committee for this recognition and stated they were not a large food bank but over the last year, their attendance has gone up considerably. They serviced upward of 40 different families and 40 children. They have been in existence for 40 to 45 years and were the original food pantry for New Egypt; they run strictly on donations, which help them feed the community here. They are grateful for that. Their hours are Wednesday 10AM to 12PM and Ms. Charles' telephone number is available for an emergency at any time.

Good Samaritan Food Pantry, sponsored by the United Methodist Church of New Egypt and Emley's Hill Methodist Church (Gwen Schwarzwaldner, Cheryl Combs and Kris Morano). They thanked the Committee and stated their numbers have also increased over the year. They now serve about 285 individuals a month. They also work on donations. Hunger Awareness is a wonderful thing because more and more they rely on the community pulling together for donations. Their hours are Wednesday evenings 6:30 to 7:30 PM. They also have emergency contact numbers.

Living Stone Church Pantry (Frank and Dulce Hurley) thanked the Committee. They have been in the community for about two years. It is run out of their home as is the Church and they feed about 10 families a week. They are on donations and are open on Tuesdays at 7AM. They hold food drives at the New Egypt Market Place, have been very successful with the donations, and hope to serve the community more.

No one was in attendance for The Alive in Christ Lutheran Church Community Food Pantry of New Egypt so the Good Samaritan Pantry accepted on their behalf. They work together and provide a wonderful service. If there are patrons who cannot make it to the pantry for reasons of limited access, they will deliver food to their homes.

Loaves and Fishes Pantry, sponsored by the Church of the Assumption (Joe and Ginny Green) thanked the Committee. She also wanted to thank all of the parishioners of the church who are very generous by supplying the food bank with food and money. They not only do food but also pay rent and electric for mostly single moms with children. They have a 24-hour hotline.

The Helping Hands Pantry sponsored by the Christian Fellowship Church of New Egypt (Fred Kuhlman and Carl Mathews) thanked the Committee. They stated that all of the food pantries are trying to feed all of the people that need help in this town and surrounding towns. They are open three times a week. They never have enough food or time. They work with fundraising and an auction house to help raise money for food. They are in the neighborhood of 250 families. They said their best day will be when they close the pantry and no one needs them. They have also been fortunate to receive donations of cat and dog food the last year to feed the animals.

The Township Committee thanked the pantries for doing what they do. Committeeman Trotta stated that if any pantry was missed, he would like to know so they could be recognized the next time for this important service to the community. Mayor Leutwyler said it was important that when people are in need of these services, they are treated with respect. This is greatly appreciated.

**MINUTES:**

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN TROTTA, THE WORKSHOP/REGULAR/EXECUTIVE SESSION MINUTES OF MARCH 7, 2012, WERE APPROVED AS SUBMITTED. ROLL CALL VOTE: ALL AYES.

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN MARINARI, THE SPECIAL MEETING MINUTES OF MARCH 22, 2012, WERE APPROVED AS SUBMITTED. ROLL CALL VOTE: ALL AYES WITH DEPUTY MAYOR SORCHIK ABSTAINING.

**ORDINANCES: Second Reading and Public Hearing**

Mayor Leutwyler opened the public hearing on ORDINANCE NO. 2012-11 regarding the establishment of a Government Energy Aggregation Program. He asked for any public comment. There was none.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN WYSONG, THE PUBLIC HEARING ON ORDINANCE NO. 2012-11, AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE ESTABLISHMENT OF A GOVERNMENT ENERGY AGGREGATION PROGRAM WAS CLOSED, ROLL CALL VOTE: ALL AYES.

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN MARINARI, ORDINANCE NO. 2012-11, WAS ADOPTED ON SECOND AND FINAL READING. ROLL CALL VOTE: ALL AYES.

**ORDINANCES: Introduction**

Mayor Leutwyler stated that for the record, Ordinance No. 2012-12 would be held over for the October 3<sup>rd</sup> Meeting.

Mayor Leutwyler said Ordinance No. 2012-13, regarding amending and supplementing Chapter 6, Section 4 of the General Ordinances of the Township of Plumsted entitled “Building and Housing – Basis of Fees” is for solar panels.

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY DEPUTY MAYOR SORCHIK ORDINANCE NO. 2012-13, AN ORDINANCE OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 6, SECTION 4 OF THE GENERAL ORDINANCES OF THE TOWNSHIP OF PLUMSTED ENTITLED “BUILDING AND HOUSING – BASIS OF FEES” WAS INTRODUCED.

**RESOLUTIONS:**

THE FOLLOWING RESOLUTIONS ON A CONSENT AGENDA ARE CONSIDERED ROUTINE AND SHALL BE ENACTED BY ONE MOTION. SHOULD ANY MEMBER OF THE TOWNSHIP COMMITTEE SEEK SEPARATE DISCUSSION OF ANY ITEM, THAT ITEM SHALL BE REMOVED AND DISCUSSED SEPARATELY. THE FOLLOWING RESOLUTIONS WILL BE VOTED ON IN ONE VOTE.

RESOLUTION NO. 2012-242 – AMENDING RESOLUTION 2012-30 WHICH DESIGNATED EMPLOYEE SALARIES FOR VARIOUS POSITIONS IN ACCORDANCE WITH THE SALARY ORDINANCE FOR THE YEAR 2012 AS AMENDED. This is for Clerk Typist for the Environmental Commission and the Arts Council.

RESOLUTION NO. 2012-243 – AUTHORIZING A 2012 SPECIAL TEMPORARY SIDEWALK MERCHANDISE SALE PERMIT TO MID ATLANTIC X-TREME SPORTS AS AMENDED WITH SCHEDULE “A”

RESOLUTION NO. 2012-244 – AUTHORIZING THE ESTABLISHMENT OF A RECYCLING REWARDS PROGRAM

RESOLUTION NO. 2012-245 – AUTHORIZING THE TRANSFER AND CANCELLATION OF FUNDS FOR THE NEW JERSEY DEPARTMENT OF TRANSPORTATION GRANT FY2011 MUNICIPAL AID FOR HELEN STREET AND LOCUST LANE

RESOLUTION NO. 2012-246 –CONSENTING TO THE PROPOSED WATER QUALITY MANAGEMENT (WQM) PLAN AMENDMENT ENTITLED: OCEAN COUNTY WASTEWATER MANAGEMENT PLAN

RESOLUTION NO. 2012-248 – AUTHORIZING PLUMSTED TOWNSHIP TO PARTICIPATE IN A SHARED SERVICE AGREEMENT FOR THE SHARING OF SALT SPREADING AND SALT SPREADING EQUIPMENT WITH AND BETWEEN THE TOWNSHIP OF PLUMSTED AND THE PLUMSTED TOWNSHIP SCHOOL DISTRICT FOR THE YEAR 2012-2013

RESOLUTION NO. 2012-249 – AUTHORIZING EXECUTION OF AN INTERLOCAL SERVICES AGREEMENT WITH PLUMSTED TOWNSHIP BOARD OF EDUCATION FOR A SCHOOL RESOURCE OFFICER FOR THE FY2012-2013 (This resolution is being held over for the October 3<sup>rd</sup> Meeting)

RESOLUTION NO. 2012-250 –APPOINTING A MEMBER TO THE MUNICIPAL ALCOHOL AND DRUG ALLIANCE. This appoints Board of Education Member Sandy Soles.

RESOLUTION NO. 2012-251 – SUPPORTING ASSEMBLY BILL NO. 310 PERMITTING CERTAIN OATHS, AFFIRMATIONS AND AFFIDAVITS TO BE TAKEN BEFORE TOWNSHIP AND VILLAGE MAYORS

RESOLUTION NO. 2012-252 – AMENDING RESOLUTION NO. 2012-01, DESIGNATING VARIOUS MUNICIPAL APPOINTMENTS AND ASSIGNMENTS FOR THE YEAR 2012 AS AMENDED

RESOLUTION NO. 2012-253 – SUPPORTING IMPACT AID SECTION 8002 FUNDING

RESOLUTION NO. 2012-254 – AUTHORIZING THE ISSUANCE OF CHECKS FOR THE REDEMPTION OF TAX SALE CERTIFICATES

RESOLUTION NO. 2012-255 – AUTHORIZING THE PLUMSTED TOWNSHIP CONSTRUCTION OFFICIAL TO WAIVE THE COLLECTION OF FEES ON TAX EXEMPT PROPERTY LOCATED ON BLOCK 24, LOT 7 (2 MEADOWBROOK LANE – KNOWN AS MC KAIG-TEST-MULLEN AMERICAN LEGION POST 455)

RESOLUTION NO. 2012-247 – ADOPTING THE TOWNSHIP OF PLUMSTED’S INTERNAL CONTROL HANDBOOK

RESOLUTION NO. 2012-256 – AUTHORIZING THE FILING OF A GRANT APPLICATION FOR THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FY2013 MUNICIPAL AID PROGRAM FOR HOLLY HILL DRIVE

RESOLUTION NO. 2012-257 – AMENDING RESOLUTION NO. 2012-233 APPOINTING MEMBERS TO THE SUSTAINABLE JERSEY PROGRAM COMMITTEE

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN WYSONG, THE AFOREMENTIONED RESOLUTIONS READ BY TITLE ON THE CONSENT AGENDA WERE ADOPTED. ROLL CALL VOTE: ALL AYES.

**MOTION TO CONSIDER:**

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN WYSONG, THE FOLLOWING RAFFLES LICENSES WERE APPROVED: RAFFLES LICENSE NO. 2012-26, FOR AN ON PREMISE GIFT AUCTION FOR THE GIVE BACK FOUNDATION, INC.; RAFFLES LICENSE NO. 2012-27, FOR AN ON PREMISE 50/50 FOR THE GIVE BACK FOUNDATION, INC.; AND RAFFLES LICENSE NO. 2012-28, FOR AN ON PREMISE 50/50 FOR NEW EGYPT FOOTBALL, DANCE AND CHEER. ROLL CALL VOTE: ALL AYES.

**REPORTS OF DEPARTMENTS AND PROFESSIONALS:**

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN TROTTA, THE SEPTEMBER 5, 2012 BILL LIST WAS APPROVED AS AMENDED. ROLL CALL VOTE: ALL AYES. This was to remove \$1,950.00 for Gary Dal Corso as he wanted to be paid as a 1099 and did not have all of his paperwork in order at this time.

**REPORTS SUBMITTED FOR COMMITTEE REVIEW:**

**OTHER BUSINESS:**

Mayor Leutwyler asked for any old or new business from the Committee.

Committeeman Wysong said he had a meeting with Sherri and Vince Lotito who are the hosts of the Township's Website and email alerts for the Township and also the community. He met for 1 1/2 hours. There was some confusion with him and others in the Finance Office about the billing on the quantity of the bills that the Township receives. Thinking of Township agendas and special meetings, there are 7 there and the thought process was that 7 agendas and Township Meetings and 23 email alert services. 23 email alerts at \$30 each is a lot of money. Actually, that quantity is hours, not items. He questioned the billing. He was informed that doing an email alert for the Township takes about 10 to 15 minutes. This is about 4 email alerts per hour. Wysong asked how they charge businesses and nonprofits. They do not charge nonprofits. He said he would be checking to see if they charge the Fire Department and the Library. He didn't realize the Township was getting charged for them and thought it was a public service.

They had a lengthy discussion and he asked if there was a better way we can bill and track for ourselves as we have a hard time budgeting for the website and email alerts. There is no budget for this; it is taken out of various miscellaneous accounts. He spoke to the CFO and she agreed that next year this needed to be fixed. He received the costs for their services over the past few years. In 2008 it was \$1,182, in 2009 it was \$2,794, in 2010 it was \$5,190, in 2011 it was \$4,825 and for six months in 2012 it was \$2,635. They discussed proposals and one of the proposals he liked was a flat \$1,200 a quarter for 40 hours of work. What he liked about the proposal was that the Township can budget for it and if they don't use 40 hours in the first quarter, the extra hours would carry over into the next quarter and so on. He said this is something the Township can budget for and monitor the usage. This would total \$4,800 a year. It was also discussed about them forwarding a running total on a monthly basis.

The next part of the discussion was regarding whom the Lotitos received emails from because he had an idea. Wysong felt that the Environmental Commission or any other committee who go directly to the Lotitos is not a prudent way to do business; there are no checks and balances. The Lotitos and Wysong both thought only one person should forward this information. Wysong knew the Clerk's Office was overburdened but did not know where else this could be tracked. A log should be kept for better accountability. The Committee agreed on one person being in charge of forwarding the emails, Deputy Mayor Sorchik mentioned a safety measure should be put in place in case of emergencies that may occur on weekends where the police may need to get something out on the email alert. Quarterly billing to the various groups will be put into place. A separate email address will be established to get email alerts. Municipal Clerk Dorothy Hendrickson said this could be done through her office. It was decided to start October 1<sup>st</sup> for the last quarter of the year. Committeeman Marinari stated he felt the Township needed a Community Calendar. Wysong said the Lotitos are okay with starting the new billing at this time. Committeeman Trotta asked if there was a yearly contract. He was told there is no contract. Business Administrator Dancer said it is under the bid threshold as well as having to get quotes.

Committeeman Wysong also briefly discussed revamping the website as it is outdated. He suggested looking at other municipalities that have more user-friendly sites with drop down boxes, etc. Wysong said the website is deep in pages with outdated information. He asked if they removed outdated items, Wysong was told they have to be told what to take off. Wysong has looked at other municipalities' websites and has shared some of their ideas with the Lotitos. Wysong said a new website may consist of perhaps 45 pages and at \$30 an hour the cost would be approximately \$1,350 to revamp the entire website. This is something to be looked at as the Committee goes through the budget process for next year. This wouldn't be started until 2013.

Mr. Lotito informed Wysong that he does a lot of pro bono work and has in the past for the Township as well as the MUA. Lotito said if this needed to be rushed he would have to charge the Township time for it, but if it something that can wait for a few months he could do it and not charge the Township anything for his time to build it. Lotito builds the templates, Mrs. Lotito inputs and changes the information. Wysong said Lotito would be doing pro bono for building this for the Township. Wysong said if the Committee wanted it up and running in January it would have to start now and funds encumbered. Wysong asked for suggestions. Mayor Leutwyler said it is something the Township wants to do but the question is how fast it has to be done. Wysong asked if it is something the Committee wants to wait until the budget is formulated. Leutwyler said if the Township was willing to wait, it would be less since Lotito would be doing it pro bono but it is done over a longer period of time. Leutwyler said he would

like to see a drop down box for the Township Committee. All of the Committee people should have their email addresses on the website. Wysong said Lotito can't even be asked to start work until funds are encumbered. If there aren't funds in this budget year, then it will have to wait until January and money put in the 2013 budget. It would give the Lotitos three months to get a new website up and running and give the Township six months to determine how they want the website designed. Business Administrator Dancer said if they are willing to do the last quarter for \$1,200 that could be encumbered now.

Mayor Leutwyler thanked Wysong for doing the research.

Committeeman Trotta wanted to bring up that he read the PMUA Minutes and there is a special meeting scheduled for October 10<sup>th</sup> with the Township Committee. He knew nothing about it. He expressed his concern regarding being informed of a special meeting and not being asked. It was explained that this was the date for the bid opening for Energy Aggregation. The bids would be opened electronically at 1PM. The PMUA would then recommend to the Township Committee (as lead agency) to accept or reject the bids as there was a time constraint. Business Administrator Dancer, as a PMUA Member, said Peter did not mean it that way; he suggested that it be a joint meeting. It was important that the Township Committee work together with the PMUA as this needed to be jointly coordinated. Dancer said the MUA expenses are going to be totaled and put into the bid. Whatever expenses the Township has incurred can be reimbursed. The BPU authorized, which could be the very first in the State, the municipality to put their expenses in the bid so it will be reimbursed. He said they wanted the taxpayers reimbursed. Trotta requested that any group that needs to do something like this in the future, the Township Committee be asked in advance.

Mayor Leutwyler said since he is in that business he asked Attorney Foran if he should recuse himself in those proceedings. Attorney Foran agreed that he should abstain.

Committeeman Marinari said the Sustainable New Jersey Committee has the same members as the Environmental Commission plus one new member. At that meeting there was discussion regarding the Chairman position. Since no one was interested in the Chairmanship position, he thought Bill Lewis, as Chairman of the Environmental Commission should take Chairmanship of Sustainable New Jersey on an interim basis for now. Mr. Lewis was in attendance and stated he was very emotional at the last Environmental Meeting as he had put a lot of time and effort in getting the Sustainable New Jersey Committee up and running. It was disheartening after that meeting being told that maybe he should just be Chairman on an interim basis. Mayor Leutwyler said it was not meant that way. It was a fact that if everyone on that committee was in agreement, there was not an issue with it. Committeeman Wysong asked if Mr. Lewis had someone he could mentor in the town who may want to be chairman and take the load off of him. That was where he was coming from, not that he could not do it or was not capable of doing it. He certainly was. Mr. Lewis said it was hard recruiting people and when he sees someone who may have an interest, he would recommend them for appointment. He said he recently read an article in the Chesterfield news. They are doing the same thing with the Sustainable New Jersey program; it is pretty much a subcommittee of the Environmental Commission. He did not see any conflict. He said sometimes he was up against a wall reaching out to different organizations within the Township. When there are more chiefs, sometimes it is harder to accomplish something. Mayor Leutwyler said that he has the backing of the Committee for his work ethic and are satisfied. At this point, there is no one else that wants the chair; the Township Committee will do the resolution for that appointment.

The following resolution was done by title to appoint Mr. Lewis as Chairman of the Sustainable New Jersey Committee.

**ON MOTION OF COMMITTEEMAN TROTТА, SECONDED BY COMMITTEEMAN WYSONG, RESOLUTION NO. 2012-257, A RESOLUTION OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING WILLIAM LEWIS AS CHAIRMAN OF THE SUSTAINABLE NEW JERSEY COMMITTEE WAS ADOPTED. ROLL CALL VOTE: ALL AYES.**

Mayor Leutwyler asked for any public comment.

Resident Sandy Heller questioned the school crossing sign on Route 537 that gives the times and she noticed that in front of it on the roadway, it says remove and looks like it points to that sign. If this was true, she wondered why they would want to remove the sign especially because of the morning traffic. Mayor Leutwyler said he would check with the County regarding this.

Mr. Lewis said he had three points he wanted to make a stand on. One of which was the Sustainable New Jersey appointment; he thanked the Committee. The second was about the Environmental Arts Center at 31 Main Street. The Environmental Commission would be willing

to meet to discuss this at any time regarding the fossil vault idea where they could have a piece of the Welcome Center for exhibits, storage of fossils from Crosswicks Creeks for amateur archeologists and have children from the Elementary School walk down and participate in programs. This was just a small concept to the larger one for the Environmental Arts Center. Mayor Leutwyler said he would make it a priority to set a date for a meeting and go from there. He asked about resignations on the Arts Council. Mayor Leutwyler had no knowledge of this and asked about the possibility of joining the Arts Council. He was told to see them first and then go from there.

His third point was the Watershed Sign. He had spoken to Committeeman Wysong in the beginning of the year to discuss the Environmental Commission's budget. He hoped this year it could be raised and there was talk about using Clean Community Grant Funds. With that being said, they applied a couple of different ideas with Peter Ylvisaker in February and finally came up with an idea at their April 26<sup>th</sup> meeting to do a Watershed sign to be placed at Volunteer Park because of Crosswicks Creek. They were working on a design keeping Mr. Ylvisaker in the loop and asked for \$1,500 in the beginning. We came in recently and said it would be \$900 after critiquing it to have it available for the Fall Fest. When he presented the final product to Peter Ylvisaker, he said there was no more money available. Committeeman Marinari said there were no funds for that sign but Peter did not realize the amount was reduced to \$900. Peter was going to look into some way of doing it. Committeeman Marinari said he could not speak for the Business Merchants, but possibly, they could make some monetary donation towards that sign and Peter's indication was he may be able to work with that amount also. Mr. Lewis said this sign was designed around Clean Communities. Mayor Leutwyler said he would discuss this with Peter. Business Administrator Dancer said he would also speak to Peter but there could be verification. He said Peter forwarded an email that we were under a deadline to close out the Clean Communities Grant unspent money from 2011 which he accomplished. Some of that money was used for the MUA Recycling Cans and credit for the fourth quarter billing. However, the Township received a new grant for the year 2012. A portion of that is going toward the MUA Recycling Rewards Program and the recycling credit. There is a balance of the 2012 Clean Communities Grant and Dancer said he would check with Peter and the Township Committee regarding using \$900 for the Watershed Sign. Mr. Lewis thanked the Committee.

There was discussion regarding the location of the left over rain barrels from the Environmental Rain Barrel Workshop. They discussed putting them in the gated area at the Pine Street Maintenance Building due to vandalism and safety issues. A timeline in getting them moved was included.

There was no further business for the meeting.

ON MOTION OF COMMITTEEMAN WYSONG. SECONDED BY, COMMITTEEMAN MARINARI, THE MEETING WAS ADJOURNED. ROLL CALL VOTE: ALL AYES.

Respectfully submitted,

Dorothy J. Hendrickson, RMC  
Municipal Clerk