

February 1, 2012
Municipal Building
121 Evergreen Road
New Egypt, NJ 08533

The Workshop Session of the meeting of the Plumsted Township Committee was called to order by Mayor Leutwyler.

STATEMENT: "This meeting is being held in compliance with the Open Public Meetings Act. It was published in the Tri-Town News and posted on the bulletin board."

THOSE OFFICIALS PRESENT WERE:

COMMITTEEMAN TROTTA	COMMITTEEMAN MARINARI	MAYOR LEUTWYLER
DEPUTY MAYOR SORCHIK	COMMITTEEMAN WYSONG	ATTORNEY FORAN
CLERK HENDRICKSON		

Mayor Leutwyler reviewed the agenda. He state there is a Certificate of Appointment for Alternate #1 for the Environmental Commission. There are two draft resolutions, Resolution No. 2012-122, awarding a contract for the New Jersey Department of Transportation Discretionary Fund Municipal Aid FY 2011 Grant – Road Improvements to Helen Street and Locust Lane and Resolution No. 2012-123, authorizing the calculation of the Reserve for Uncollectable Taxes pursuant to N.J.S.A.40A:4-41(c)(2).

Committeeman Wysong had some questions on the Consent Agenda. Regarding Resolution No. 2012-105, authorizing the execution of an Interlocal Shared Services Agreement between the Township of Toms River and the Township of Plumsted for Document Shredding Services and wanted to know if there was any charge to the Township for this service which it was stated no. Resolution No. 2012-109 is in regard to a shared service agreement with and between the Township of Plumsted and Township of Jackson for a Certified Recycling Professional, Wysong stated that in addition to the reviewing and signing the Annual Recycling Tonnage Report it would also include the County Quarterly Reports. Business Administrator Dancer said the State Agreement for shared services model did not include the quarterly report. The Committee decided to remove this resolution from February's agenda and reach out to Jackson Township to make the necessary changes and put it on March's agenda.

Resolution No. 2011-113 regarding the establishment of a Sustainable Jersey Program Committee, Mayor Leutwyler explained that this had been under the Green Tech Committee, which has since disbanded. In order to maintain some of our Best Management Practices, the Township needs to have a NJ Sustainable Committee. Dave Menaker has volunteered to head this up and is looking for other members. Dancer explained that the NJ Sustainable Program is a part of going green and established by the New Jersey League of Municipalities. The program was started last year and it was Green Tech Advisory Committee's. The Township is now one of the qualified municipalities for the sustainable program and explained the number of points required for various levels. Plumsted is qualified but not yet sustainable. For energy efficiency, the lights in the restrooms have flow controls and energy efficient light bulbs were given out at the Fall Harvest Festival, which was a part of being sustainable. It is a worthwhile program to be involved in, there are grants available.

Committeeman Wysong had a question on the Bill List regarding Alarm Monitoring, which was explained by Deputy Mayor Sorchik and Business Administrator Dancer. Committeeman Wysong as liaison to the SOS, and reported on the December and totals for 2011: data for December 2011 was 34 1/2 hours and total for 2011 was 487.6 hours; miles driven for December 2011 was 440 miles, total for 2011 was 6,122 miles; provided 16 rides in December 2011 and total for 2011 was 222 rides, 9 were for medical in December, and total for the year was 140; 2 for grocery in December, total for 2011 was 12; 5 for other, total for the year was 70. The services increase every year.

Committeeman Trotta said the Committee would be voting on Resolution No. 2012-12 which authorizes the establishment of an ad hoc Playground Equipment Committee. Trotta and Committeeman Marinari had a meeting last week with a group of interested individuals. They discussed locations, will reach out to companies, and discuss the possibilities. He said certain members of the committee brought to their attention, that not only do they want a playground; they also want a skate park. There will be a lot of fundraising as it will be costly, which in the ballpark of \$80,000.00 and \$100,000.00. Committeeman Marinari said that it was important with some of the attendees that this be downtown. There was discussion about insurance coverage, guidelines and liability regarding skate parks. It was suggested to have someone from the insurance company attend a meeting to explain the cost that may be incurred.

Committeeman Trotta said the kick off for Relay for Life was February 2nd at 6:45 PM to 8:00 PM at the Primary School. Committeeman Marinari said there was a Community Board of Education Meeting that Dr. Jones has re-initiated. It is a good way for the community to see what the school is doing and get input from the community. There was discussion regarding final exams and low scores.

Committeeman Wysong stated he attended the T-N-R meeting on January 17th. The cat problem at Sigma was discussed. The T-N-R estimated there are 30 and 50 cats there they are planning to do the biggest trap they have ever done.

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY DEPUTY MAYOR SORCHIK, RESOLUTION NO. 2012-101, A RESOLUTION OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW

JERSEY, AUTHORIZING THE CONVENING OF AN EXECUTIVE SESSION IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT WAS ADOPTED AS AMENDED. ROLL CALL VOTE: ALL AYES.

Mayor Leutwyler called the regular session of the Township Committee meeting to order with the flag salute. Leutwyler introduced the professionals at the dais; he informed the public the workshop had been completed as well as the Executive Session.

PRESENTATIONS:

Mayor Leutwyler asked Linda Leutwyler, Chairman of the Municipal Drug and Alcohol Alliance to come forward to accept a Proclamation for "Children of Alcoholics Week". Mayor Leutwyler explained that the Alliance does outstanding work in Plumsted with respect people with addictions. He said they had attended a meeting this afternoon with members of the Alliance and the Board of Education, the Police Department and the former Chairman Jim Hendrickson.

Committeeman Marinari read the Proclamation and presented it to Mrs. Leutwyler. Mrs. Leutwyler thanked the Committee for their support throughout the years.

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN WYSONG, THE MUNICIPAL DRUG AND ALCOHOL ALLIANCE "CHILDREN OF ALCOHOLICS WEEK" PROCLAMATION, WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

Mayor Leutwyler asked Beverley C. Vienckowski to come forward.

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN WYSONG, RESOLUTION NO. 2012-108, A RESOLUTION OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING MEMBERS TO THE ENVIRONMENTAL COMMISSION OF THE TOWNSHIP OF PLUMSTED, WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

Mayor Leutwyler asked Bill Lewis, Chairman of the Environmental Commission to come forward. Committeeman Trotta read and presented a Certificate of Appointment to Beverley Vienckowski as Alternate #1 to the Environmental Commission. Mr. Lewis said the Environmental Commission likes to support all of the Township functions throughout the year. Lewis presented Ms. Vienckowski with a shirt and hat. Vienckowski said she was a relatively newcomer to the town and said she was happy to serve. Ms. Vienckowski said she has four (4) llamas that helped with the clean-up at Colliers Mills. The Committee thanked Vienckowski for volunteering.

MINUTES PRESENTED FOR APPROVAL:

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY DEPUTY MAYOR SORCHIK, THE SPECIAL MEETING MINUTES OF MAY 18, 2011, WERE APPROVED AS SUBMITTED. ROLL CALL VOTE: ALL AYES WITH COMMITTEEMEN MARINARI AND WYSONG ABSTAINING.

RESOLUTIONS:

THE FOLLOWING RESOLUTIONS ON A CONSENT AGENDA ARE CONSIDERED ROUTINE AND SHALL BE ENACTED BY ONE MOTION. SHOULD ANY MEMBER OF THE TOWNSHIP COMMITTEE SEEK SEPARATE DISCUSSION OF ANY ITEM, THAT ITEM SHALL BE REMOVED AND DISCUSSED SEPARATELY. THE FOLLOWING RESOLUTIONS WILL BE VOTED ON IN ONE VOTE.

RESOLUTION NO. 2012-96 – AUTHORIZING THE EXTENSION AND THE SIGNING OF A LEASE AGREEMENT WITH ANNEMARIE MEYERS AND KAZIMIER DANIECKI FOR THE USE AND OPERATION AS A FARM LEAF AND BRANCH MULCHING SITE, BLOCK 10, LOT 61 (MAGNOLIA FARM)

RESOLUTION NO. 2012-102 – TO ENTER INTO AN INTERLOCAL SHARED SERVICES AGREEMENT WITH THE BOROUGH OF ALLENTOWN FOR THE SERVICES OF CHIEF FINANCIAL OFFICER

RESOLUTION NO. 2012-103 – AUTHORIZING THE RENEWAL OF A CONTRACT WITH AETNA FOR EMPLOYEE DENTAL COVERAGE IN 2012 FOR THE TOWNSHIP OF PLUMSTED

RESOLUTION NO. 2012-104 – AUTHORIZING PAYMENT FOR UNUSED SICK LEAVE

RESOLUTION NO. 2012-105 – AUTHORIZING THE EXECUTION OF AN INTERLOCAL SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF TOMS RIVER AND THE TOWNSHIP OF PLUMSTED FOR DOCUMENT SHREDDING SERVICES

RESOLUTION NO. 2012-106 – AUTHORIZING THE ISSUANCE OF CHECKS FOR THE REDEMPTION OF TAX SALE CERTIFICATES

RESOLUTION NO. 2012-107 – AUTHORIZING PLUMSTED TOWNSHIP TO PARTICIPATE IN A SHARED SERVICE AGREEMENT FOR THE SHARING OF SALT SPREADING AND SALT SPREADING EQUIPMENT WITH AND BETWEEN THE TOWNSHIP OF PLUMSTED AND THE PLUMSTED TOWNSHIP SCHOOL DISTRICT

RESOLUTION NO. 2012-109 – AUTHORIZING PLUMSTED TOWNSHIP TO PARTICIPATE IN A SHARED SERVICE AGREEMENT WITH AND BETWEEN THE TOWNSHIP OF PLUMSTED AND THE TOWNSHIP OF JACKSON FOR A CERTIFIED RECYCLING PROFESSIONAL (CRP) TO REVIEW AND SIGN THE ANNUAL RECYCLING TONNAGE REPORT – This resolution was pulled from the agenda and will be presented for adoption at the March meeting.

RESOLUTION NO. 2012-110 – AMENDING RESOLUTION NO. 2012-08 AUTHORIZING THE APPOINTMENT OF THE FIRM OF CITTA, HOLZAPFEL AND ZABARSKY AS TOWNSHIP PROSECUTORS

RESOLUTION NO. 2012-111 – TO CALL UPON THE NEW JERSEY BOARD OF PUBLIC UTILITIES TO REJECT THE NEW JERSEY AMERICAN WATER COMPANY, INC. PROPOSED PRICE INCREASE

RESOLUTION NO. 2012-112 – AUTHORIZING THE ESTABLISHMENT OF AN AD HOC PLAYGROUND EQUIPMENT COMMITTEE AND APPOINTING MEMBERS THERETO

RESOLUTION NO. 2012-113 – AUTHORIZING THE ESTABLISHMENT OF A SUSTAINABLE JERSEY PROGRAM COMMITTEE AND APPOINTING MEMBERS THERETO This was part of the Green Tech Committee, Dave Menaker has been appointed as a member.

RESOLUTION NO. 2012-114 – AUTHORIZING THE TAX ASSESSOR TO OBTAIN INFORMATION FOR PLANNING A TOWNSHIP WIDE REASSESSMENT EFFECTIVE 2013

RESOLUTION NO. 2012-115 – AUTHORIZING PLUMSTED TOWNSHIP TO PARTICIPATE IN A SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF PLUMSTED AND THE PLUMSTED TOWNSHIP SCHOOL DISTRICT FOR THE USE OF VARIOUS EQUIPMENT

RESOLUTION NO. 2012-116 – AUTHORIZING THE PLUMSTED TOWNSHIP CONSTRUCTION OFFICIAL TO WAIVE THE COLLECTION OF FEES ON TAX EXEMPT PROPERTY LOCATED ON BLOCK 24, LOT 24 (KNOWN AS 76 EVERGREEN ROAD – (KNOWN AS CHURCH OF THE ASSUMPTION)

RESOLUTION NO. 2012-119 – AUTHORIZING THE RENEWAL OF A SHARED SERVICE AGREEMENT BETWEEN PLUMSTED TOWNSHIP AND THE PLUMSTED TOWNSHIP BOARD OF EDUCATION TO PROVIDE COURTESY BUSING FOR HAZARDOUS ROUTES FOR THE YEAR 2011/2012

RESOLUTION NO. 2012-120 – AMENDING THE TEMPORARY BUDGET FOR THE YEAR 2012

RESOLUTION NO. 2012-121 – AWARDING THE PURCHASE OF A 2012 CHEVROLET TAHOE 4WD POLICE VEHICLE THROUGH STATE CONTRACT #A79010

The following resolutions were added to the consent agenda.

RESOLUTION NO. 2012-117 – AUTHORIZING THE SUBMITTAL OF THE STATE OF NEW JERSEY, DEPARTMENT OF ENVIRONMENTAL PROTECTION NATURAL HISTORIC RESOURCES – RECREATION TRAILS PROGRAM GRANT

RESOLUTION NO. 2012-118 – AUTHORIZING JOANNE BERGIN OF BIRDSALL SERVICES GROUP TO PREPARE THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION NATURAL AND HISTORIC RESOURCES – RECREATION TRAILS PROGRAM GRANT.

RESOLUTION NO. 2012-122 – AWARDING A CONTRACT FOR THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (DISCRETIONARY FUND) MUNICIPAL AID FY 2011 GRANT – ROAD IMPROVEMENTS TO HELEN STREET AND LOCUST LANE

RESOLUTION NO. 2012-123 – AUTHORIZING THE CALCULATION OF THE RESERVE FOR UNCOLLECTABLE TAXES PURSUANT TO N.J.S.A.40A:4-41(c)(2)

RESOLUTION NO. 2012-124 – AUTHORIZING THE MAYOR TO EXECUTIVE AND FILE THE 2012 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

ON MOTION OF COMMITTEEMAN WYSONG, SECONDED BY DEPUTY MAYOR SORCHIK, THE AFOREMENTIONED RESOLUTIONS READ BY TITLE ON THE CONSENT AGENDA WERE ADOPTED. ROLL CALL VOTE: ALL AYES

MOTION TO CONSIDER:

ON MOTION OF DEPUTY MAYOR SORCHIK, SECONDED BY COMMITTEEMAN TROTTA, THE FOLLOWING RAFFLES LICENSES WERE APPROVED: RAFFLES LICENSE NO. 2012-01, AN OFF PREMISE MERCHANDISE RAFFLES FOR NEW EGYPT RECREATION BASEBALL, INC.; BINGO LICENSE NO. 2012-02 FOR A BINGO FOR THE GIVE BACK FOUNDATION; AND RAFFLES LICENSE 2012-03 FOR AN ON PREMISE 50/50 FOR THE GIVE BACK FOUNDATION. ROLL CALL VOTE: ALL AYES.

REPORTS OF DEPARTMENTS AND PROFESSIONALS:

ON MOTION OF COMMITTEEMAN MARINARI, SECONDED BY COMMITTEEMAN TROTTA, THE FEBRUARY 1, 2012 BILL LIST WAS APPROVED. ROLL CALL VOTE: ALL AYES.

REPORTS SUBMITTED FOR COMMITTEE REVIEW:

Memorandum from June d. Madden, CFO – Sale of \$218,000 Tax Appeal Refunding Notes
Memorandum from June d. Madden, CFO – Sale of \$350,000 Bond Anticipation Notes (Federally Taxable)

CONSTRUCTION REPORT – December, 2011; FINANCE REPORTS – Abbreviated Summary Budget Account Status – December, 2011; Abbreviated Summary Budget Account Status (Grant Fund) – December, 2011; Abbreviated Summary Budget Account Status (Capital Fund) – December, 2011; Abbreviated Summary Budget Account Status (Trust Funds) – December 2011; and Revenue Summary by Month – December, 2011

OTHER BUSINESS:

Second Public Hearing on Community Development Block Grant Project

There were a few good ideas for funding. After consideration, Mayor Leutwyler felt that the best possibility of funding would be for handicap accessibility for the bathroom and entranceway at the Welcome Center. Mayor Leutwyler opened the public hearing for any comments from the public.

William Lewis, Chairman of the Environmental Commission said the Environmental Commission has their meetings at the Welcome Center, which is open to the public and there is no wheelchair accessibility. They would like to have more programs there and said he was all for this.

Mayor Leutwyler asked for any other comments from the public. There was none. He asked if there were any comments from the Committee. There was none.

On MOTION OF COMMITTEEMAN WYSONG, SECONDED BY COMMITTEEMAN TROTTA, THE PUBLIC HEARING ON THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) WAS CLOSED.

ON MOTION OF COMMITTEEMAN TROTTA, SECONDED BY COMMITTEEMAN WYSONG, RESOLUTION NO. 2012-124, A RESOLUTION OF THE TOWNSHIP OF PLUMSTED, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE MAYOR TO EXECUTE AND FILE THE 2012 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION WAS ADOPTED. ROLL CALL VOTE: ALL AYES.

The Committee recessed for the Board of Health Meeting. The Committee returned to Open Session.

Mayor Leutwyler asked for any old or new business from the Committee. Mayor Leutwyler wanted to make note that there has been discussion with the Board of Education and at their February 8th Meeting, they are looking to move the School Board Election to the November Election, this would be a cost savings to the taxpayers. The Township Committee fully supports moving the School Board Election to November. Committeeman Marinari noted that there would two different ballots so there is no confusion. It was also noted that the public would no longer be voting on the school budget, it would be the same process as the Township.

Mayor Leutwyler asked for any comments from the public.

There was no further business for the meeting.

ON MOTION OF COMMITTEEMAN MARINARI. SECONDED BY DEPUTY MAYOR SORCHIK, THE MEETING WAS ADJOURNED. ROLL CALL VOTE: ALL AYES.

Respectfully submitted,

Dorothy J. Hendrickson, RMC
Municipal Clerk